



**DOUGLAS PARK  
COMMUNITY ASSOCIATION**

# **Annual Report 2012/2013**

**[douglasparkcc.ca](http://douglasparkcc.ca)**

**801 West 22nd Avenue, Vancouver BC, V5Z 1Z8**



Douglas Park Community  
Association  
801 West 22nd Avenue  
Vancouver BC  
V5Z 1Z8  
604-257-8130

## Board of Directors

2012-2013

### Executive Directors

<b>President</b>	Joyce Saben
<b>1<sup>st</sup> Vice-President</b>	Scott Gray
<b>2<sup>nd</sup> Vice President</b>	John Kim
<b>Secretary</b>	Ken McFaul
<b>Treasurer</b>	Celeste Munger

### Directors

Christine Coleman	Charles Creighton
Manuel Farrales	Allen Fenichel
Gordon Gram	Scott Gray
Muriel Humphrey	John Kim
Cynthia Lau	Ken McFaul
Celeste Munger	Joyce Saben
Sanja Sladojevic	Anne Tickle
Kathryn Willey	

### Honorary Members

Neale Adams	Marty Barber	Jim Bennett
Russell Black	Jean Brevner	Abbe Chivers
Ethel Clement	Bernice Craig	Lorne Cullen
Ray Dagg	Les Dando	Jackie Eccles
Alice Edge	Hugh Evans	Mary-Anne Fowler
Alex Geysendorpher	Ethel Gordon	Elsie Herman
Andy Hinds	Sylvia Halloway	Connie Hubbs
Jim Lehto	Mrs. G. Levy	Henry Lew
Peggy Lewis	Gord Lindal	Ken McFaul
Linda Miller	Gord Plottel	Nancy Reynolds
Joyce Saben	Jean Scribner	Mary Simmonds
Anne Tickle	George Wainborn	Joe Warren
Vickie Warren (Lewis)	Ron Way	Kathryn Willey
Linda Hull	Manuel Ferrales	Alan Davies



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## Community Centre Staff

**2012-2013**

<b>Supervisor of Recreation Services</b>	Doug Taylor	Bob Hindley
<b>Recreation Programmer</b>	Darilyn Dennis	
<b>Recreation Programmer</b>	Ian Su	
<b>Community Youth Workers</b>	Paul Leung	Starla Bayley
<b>Licensed Children's Program Coord.</b>	Rosie Laforges	
<b>Recreation Facility Clerk</b>	Ingrid Richter	
<b>Cashier Clerk Typist</b>	Donna Leisen Eva So Linh Hua	Jean Ng Kim Farrell
<b>Program Assistants</b>	Mawi Bagon Jo Grave Cindy Williams	Mattias Boon Hai Ngo Stephanie Subject
<b>Seniors and Special Needs</b>	Luz Ichikawa	
<b>Building Service Worker</b>	Gene Chong	Douglas Crampton
<b>School Age Care Staff</b>	Cassie Walde Jesseca Harrison Jenna Gedeon Heidi Ziegler Homa Afshar Mostofee	Lindsay Meissner Karen Laye Payvand Pejvack Duncan Smith Sian Weatherley
<b>Licensed Preschool Staff</b>	Tara Hutchinson Justin Jadunath	Sara Soloman Celia Chang



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## **Welcome!**

# **Annual Report**

## **2012-2013**

Are you aware that as a member of the Douglas Park Community Association you are entitled to a number of things at the Centre? For example... your membership gives you the opportunity to:

- attend and vote at the Annual General Meeting & Election of Directors.
- stand for election for the Board of Directors if you are 19 years of age or older and have been in good standing for 1 month prior to the elections.
- attend Association functions and programs.
- participate in a wide variety of programs.

Douglas Park has been able to provide a wide variety of programs and services thanks to many staff and volunteers. In order to maintain this high level of service, we are always in need of more help and new suggestions for things that should be happening here.

### **JOHN BRISTOW MEMORIAL BURSARY**

#### **In Memory of John Bristow**

#### **Association Board Member and dedicated worker from 1960 -1976.**

The Board of Directors has established a bursary, now in excess of \$5,000.00. The interest from this fund is given annually to a member who is seeking education and training with disabled groups, or are themselves disabled and require assistance with education and training, a cause which was dear to John Bristow. Donations to the capital of this fund are gratefully accepted. We will be glad to supply any information concerning this bursary to any and all whom care to enquire.

### **DOUGLAS PARK COMMUNITY ASSOCIATION HONORARY MEMBERSHIP**

An Honorary Member is a Member who has been designated an Honorary Member by a Resolution of the Board of Directors based on outstanding service to the community served by the Association.

The Board will consider the following criteria in naming an Honorary Member:

1. Has given extraordinary service to the Douglas Park Community Association for a period of six years or more.
2. An Association member who has served as President of the Association's Board of Directors.
3. An individual who has received, as Douglas Park Community Association's nominee, the Vancouver Board of Parks and Recreation Volunteer of the Year Award.
4. A Park Board or Association staff member who has provided Douglas Park Community Association with 15 or more years of service.

#### **Privileges**

1. Receives a Gold Card, which is a lifetime Association membership.
2. Honorary Members are voting Members of the Association.



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## **Agenda**

### **Annual Report**

**Wednesday, November 20, 2013**

1. Call to Order
2. Approval of Agenda
3. Approval of November 2012 AGM Minutes
4. Auditor's Report – Gary Wozny of Tompkins, Wozny, Miller & Co.
5. Vancouver Park Board Commissioner – John Coupar
6. Vancouver Park Board Manager of Recreation Services – Diane Murphy
7. President's Report – Joyce Saben
8. Supervisors Report
9. Special Presentations – John Bristow Memorial Bursary
10. Miscellaneous Business
11. Election of Officers
12. Swearing in of Officers – John Coupar, Vancouver Park Board Commissioner
13. Adjournment



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## Douglas Park Community Association 2011-2012 Annual General Meeting

### Minutes

- Date:** Wednesday, November 21<sup>st</sup> 2012
- Place:** Douglas Park Community Centre
- Present:** Sylvia Holloway, Kathryn Willey, Manuel Farrales, Anne Tickle, Verna Gropp, Mary Hankin, Lydia Farrales, Hugh Saben, Allen Fenichel, Ellen McInnes, Margaret Ketchum, Caroline Bubas, Delali Kusani, A. Munger, Cynthia Lau, Joyce Saben, Jeff Chou, Louisa Luo, Brenda Thompson, Sanja Slabojevic, Anita Romanuik, Christine, Coleman, Ross Brown, Charles Creighton, John Kim, Rachelle, Celeste Munger, Scott Gray
- Regrets:** Ken McFaul
- Guests:** John Coupar, Diane Murphy, Gary Wozny
- Staff:** Doug Taylor, Darilyn Dennis

**1.0 Welcome and Call to Order:** Joyce Saben

**2.0 Approval of Agenda**

- Anne Tickle/Manuel Farrales

**3.0 Approval of Minutes from 2011 AGM**

- Kathryn Willey/Anne Tickle

**4.0 Auditor's Report: Gary Wozny**

4.1 Auditor's report is included in the AGM report

4.2 A brief explanation was given on the financial statement:

- 2011 was an abnormal year as \$34,963 was to be paid to the Parks' Board but the funds have not been withdrawn.
- The auditors are keeping an eye on the Financial Statements to ensure that there is not too much surplus as Douglas Park is a non-profit organization.

4.3 **Motion:** Anne Tickle motioned to accept the Auditor's report, Delia Maisani seconded. All in favour. Motion passed.

4.4 **Motion:** Kathryn Willey motioned to accept Wozny and Co., as the auditors for the Douglas Park Community Board for the following year. Celeste Munger seconded. All in favour. Motion passed.

(over)

## **5.0 President's Report**

5.1 President's report is included in the AGM report

5.2 Introductions and acknowledgements:

- Thank you to: Doug Taylor, Supervisor for the Twinning Centres of Douglas Park and Kitsilano Community Centres; Darilyn Dennis and Ian Su, programmers; Ingrid Richter, front desk; Janice Brown, administrative assistant.
- Introduction of present Douglas Park Board Members: Celeste Munger, Christine Coleman, Charles Creighton, John Kim, Anne Tickle, Kathryn Willey, Manuel Farrales, Scott Gray, Allen Fenichel. Joyce thanked the 2012 Douglas Park Board for all their efforts.

Welcome to:

- John Coupar, Park Board Commissionaire
- Diane Murphy, Vancouver Parks' Board Representative
- Gary Wozny, Tomkins, Wozny, Miller & Co. auditors
- George Molinari, past Douglas Park Supervisor

## **6.0 Vancouver Park Board Reports:**

6.1 **John Coupar** gave a brief summary of his position as commissionaire. On behalf of the General Manager, Malcolm Bromley, John Coupar recognized the efforts of the Douglas Park Board and the service that the board provides to the community. He recognized fellow commissionaire, Nikki Sharma and former commissionaire, Anita Romanuik who were attending the AGM.

6.2 **Diane Murphy** thanked the Douglas Park Executive and Board for the success on the Needs Assessment. Thank you to Darilyn, Starla, Ian, George, Doug and Joyce.

## **7.0 Staff Report: Doug Taylor**

7.1 Supervisor's report is included in the AGM report which he summarized.

7.2 Welcome to Starla Bayley who replaced Paul Leung. Paul retired in August 2012 and will be missed.

7.3 Thank you to Joyce Saben and the Douglas Park board and to John Coupar and Diane Murphy for their support.

## **8.0 Special Presentations – John Bristow Memorial Bursary**

- The John Bristow Memorial Bursary was presented to Caroline Bubas, a special needs person.

## **9.0 Miscellaneous Business**

(over)

## **10.0 Election of Officers**

10.1 Nominees for board members were asked to please stand. There were not enough members for an election so they will be nominated and be brought in by acclamation.

**11.0 Swearing in of officers** was by John Coupar.

Those standing were:

- Anne Tickle
- Kathryn Willey
- Scott Gray
- Joyce Saben
- Cynthia Lau
- Sanja Sladojevic

**12.0 Adjournment:** With no other business, the AGM was adjourned at 7:40 pm.

- Kathryn Willey





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## President's Remarks

### Annual Report

### 2012-2013

We have had another busy year at the Douglas Park Community Association. I hope that all of you have enjoyed, as I and my family have, living in this community. We really are very fortunate.

We enjoyed again our Sharing the Wealth Festival that continues to be a great success in the Community.

The City through the Park Board has proposed a new operating model for Community Centres, in their dealing with the City. The Presidents from 12 Community Centres and their community representatives have been attending weekly and indeed sometimes twice weekly meetings, with Park Board staff and with Vancouver City staff.

As I mentioned last year and as I wish to repeat again, "it is very difficult to accommodate all the views, hopes and aspirations of everyone across the city. We have over seventy five years of history and experience using the present model, on how it is operating. We have now been presented from the City and Park Board with a new operating model." This model includes, but not limited to, standard programs in all community centres. There are many other factors involved and we are most hopeful that a fair new operating agreement can be reached.

As I mentioned before, "It is very imperative that our Community of Douglas Park and the Community at large get involved in these changes being brought by the City and Park Board."

We have a fantastic planning committee that has met with Park Board officials regarding the playground.

During the past year our Recreation Supervisor Doug Taylor was moved to the Park Board offices; thank you Doug for all your efforts on behalf of Douglas. I want everyone to give a very warm welcome to Bob Hindley, who is our new Acting Recreation Supervisor. Welcome Bob to this great Community.

I would like to thank, as I do every year, the Park Board staff that we have here at Douglas. Without your terrific support we would not have such an outstanding community association.

Also again, I especially would like to thank the large numbers of volunteers that we have here at Douglas. You are the unpaid backbone of our Community. All of you go beyond the call of duty and certainly make our community a much better place for all of us.

Respectively submitted,

**Joyce Saben,**  
President.



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**FINANCIAL STATEMENTS**

**DOUGLAS PARK  
COMMUNITY ASSOCIATION**

**August 31, 2013**

***TWM* TOMPKINS, WOZNY, MILLER & Co.**  
Chartered Accountants

A partnership of incorporated professionals.

## INDEPENDENT AUDITOR'S REPORT

To the Members of  
**Douglas Park Community Association**

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Douglas Park Community Association, which comprise the statements of financial position as at August 31, 2013, August 31, 2012 and September 1, 2011, and the statements of changes in net assets, operations and cash flows for the years ended August 31, 2013 and August 31, 2012, and a summary of significant accounting policies and other explanatory information.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Association's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Basis for Qualified Opinion**

In common with many charitable organizations, the Association derives revenue from donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Association and we were not able to determine whether any adjustments for unrecorded revenue might be necessary to donation revenue, revenue over expenses, assets and net assets.

### **Qualified Opinion**

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Douglas Park Community Association as at August 31, 2013, August 31, 2012 and September 1, 2011, and the results of its operations and its cash flows for the years ended August 31, 2013 and August 31, 2012 in accordance with Canadian accounting standards for not-for-profit organizations.

### **Report on Other Legal and Regulatory Requirements**

As required by the British Columbia Society Act, we report that the accounting principles used in these financial statements have been applied on a basis consistent with that of the preceding year.

*Tompkins, Wozny, Miller & Co.*

Vancouver, Canada  
November 14, 2013

Chartered Accountants

Douglas Park Community Association

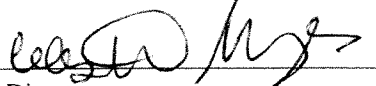
STATEMENTS OF FINANCIAL POSITION

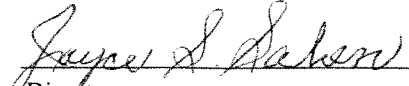
As at August 31

	2013	2012	As at September 1, 2011
	\$	\$	\$
<b>ASSETS</b>			
<b>Current</b>			
Cash	487,046	463,714	305,112
Short-term investments, at cost [note 5]	691,041	593,921	591,324
Accounts receivable [note 6]	58,469	32,857	56,197
Prepaid expenses	13,656	16,768	17,468
<b>Total current assets</b>	<b>1,250,212</b>	<b>1,107,260</b>	<b>970,101</b>
Cash and investments - restricted for endowment purposes [note 7]	7,400	7,400	7,400
Long-term investments, at cost [note 8]	—	81,500	81,500
Capital assets [note 9]	39,637	17,748	22,936
Intangible assets [note 10]	2,053	3,080	2,054
	<b>1,299,302</b>	<b>1,216,988</b>	<b>1,083,991</b>
<b>LIABILITIES AND NET ASSETS</b>			
<b>Current liabilities</b>			
Accounts payable and accruals [note 11]	152,687	146,515	120,213
Deferred revenue	83,911	80,421	87,923
Deferred contributions	2,367	3,555	7,302
<b>Total current liabilities</b>	<b>238,965</b>	<b>230,491</b>	<b>215,438</b>
Deferred contributions related to capital assets [note 12]	1,902	3,545	5,241
<b>Total liabilities</b>	<b>240,867</b>	<b>234,036</b>	<b>220,679</b>
<b>Net assets</b>			
Invested in capital and intangible assets	39,788	17,283	19,749
Internally restricted [note 13]	806,794	706,794	506,794
Internally restricted - ongoing programs [note 14]	46,266	56,801	53,235
Restricted for endowment purposes [note 7]	7,400	7,400	7,400
Unrestricted	158,187	194,674	276,134
<b>Total net assets</b>	<b>1,058,435</b>	<b>982,952</b>	<b>863,312</b>
	<b>1,299,302</b>	<b>1,216,988</b>	<b>1,083,991</b>

See accompanying notes

On behalf of the Board:

  
Director

  
Director

Douglas Park Community Association

STATEMENTS OF CHANGES IN NET ASSETS

Years ended August 31

	Invested in Capital and Intangible Assets \$	Internally Restricted \$	Internally Restricted - Ongoing Programs \$	Restricted for Endowment Purposes \$	Un- restricted \$	Total \$
		[note 13]	[note 14]	[note 7]		
<b>2013</b>						
<b>Balance, beginning of year</b>	17,283	706,794	56,801	7,400	194,674	982,952
Revenue over (under) expenses	(15,352)	—	—	—	90,835	75,483
Investments in capital assets	37,857	—	—	—	(37,857)	—
Interfund transfers	—	100,000	(10,535)	—	(89,465)	—
<b>Balance, end of year</b>	<b>39,788</b>	<b>806,794</b>	<b>46,266</b>	<b>7,400</b>	<b>158,187</b>	<b>1,058,435</b>
<b>2012</b>						
<b>Balance, beginning of year</b>	19,749	506,794	53,235	7,400	276,134	863,312
Revenue over (under) expenses	(7,402)	—	—	—	127,042	119,640
Investments in capital assets	5,936	—	—	—	(5,936)	—
Capital assets purchased with restricted funds	(1,000)	—	—	—	1,000	—
Interfund transfers	—	200,000	3,566	—	(203,566)	—
<b>Balance, end of year</b>	<b>17,283</b>	<b>706,794</b>	<b>56,801</b>	<b>7,400</b>	<b>194,674</b>	<b>982,952</b>

See accompanying notes

**Douglas Park Community Association**

**STATEMENTS OF OPERATIONS**

Years ended August 31

	2013	2012
	\$	\$
<b>REVENUE</b>		
Program operations <i>[schedule 1]</i>	1,219,326	1,204,736
Interest	10,998	9,960
Ongoing programs <i>[schedule 2]</i>	9,050	18,978
Donations	2,940	3,362
Amortization of deferred contributions related to capital assets <i>[note 12]</i>	1,643	2,696
Vending and other	1,334	2,153
	<b>1,245,291</b>	<b>1,241,885</b>
<b>EXPENSES</b>		
Program operations <i>[schedule 1]</i>	989,409	940,854
Administration	39,055	21,544
Staffing - office	37,906	33,954
Bank, credit card and payroll processing charges	29,590	34,373
Ongoing programs <i>[schedule 2]</i>	19,585	15,611
Amortization of capital assets	16,995	10,098
Accounting	12,102	12,610
Advertising and brochures	11,244	10,670
Professional fees	7,733	7,450
Repairs and maintenance	3,681	7,157
Consulting - needs assessment	1,368	27,350
Conferences and training	840	226
John Bristow award	300	348
	<b>1,169,808</b>	<b>1,122,245</b>
<b>Revenue over expenses for the year</b>	<b>75,483</b>	<b>119,640</b>

*See accompanying notes*

Douglas Park Community Association

STATEMENTS OF CASH FLOWS

Years ended August 31

	2013	2012
	\$	\$
<b>OPERATING ACTIVITIES</b>		
Revenue over expenses for the year	75,483	119,640
Items not affecting cash		
Amortization of capital assets	16,995	10,098
Amortization of deferred contributions related to capital assets	(1,643)	(2,696)
Changes in non-cash working capital items		
Accounts receivable	(25,612)	23,340
Prepaid expenses	3,112	700
Accounts payable and accruals	6,172	26,302
Deferred revenue	3,490	(7,502)
Deferred contributions	(1,188)	(3,747)
<b>Cash provided by operating activities</b>	<b>76,809</b>	<b>166,135</b>
<b>INVESTING ACTIVITIES</b>		
Acquisition of capital assets	(37,857)	(5,936)
Capital assets acquired with restricted contributions	—	1,000
Acquisition of short-term investments (net)	(97,120)	(2,597)
Disposition of long-term investments	81,500	—
<b>Cash used in investing activities</b>	<b>(53,477)</b>	<b>(7,533)</b>
<b>Increase in cash during the year</b>	<b>23,332</b>	<b>158,602</b>
Cash, beginning of year	463,714	305,112
<b>Cash, end of year</b>	<b>487,046</b>	<b>463,714</b>

See accompanying notes

**NOTES TO FINANCIAL STATEMENTS**

August 31, 2013

**1. PURPOSE OF THE ASSOCIATION**

The Douglas Park Community Association ("Association") was incorporated pursuant to the Society Act of British Columbia in 1948, was registered as a charitable organization in 1978 for income tax purposes, and is exempt from income taxes. The objectives of the Association are to promote and provide education, recreational, athletic and social facilities and equipment for the use and benefit of the Douglas Park community in Vancouver. The mission of the Association is to improve the quality of life for the Douglas Park Community.

**2. GOVERNANCE AND OPERATIONS**

The Association carries out these objectives through the operations of the Douglas Park Community Centre pursuant to a Joint Operating Agreement ("JOA") with the City of Vancouver Board of Parks and Recreation ("Park Board"). The existing JOA was signed on March 19, 1979.

During the 2010 fiscal year, the Association, along with most other community associations, negotiated a Memorandum of Understanding with the Park Board providing for a one-time payment to the Park Board for allocated operating costs of \$34,963 in 2011 [2010 - \$30,039]. Discussions regarding the clarification, updating and renewal of the agreement have been on-going since 2001. The existing agreement may be terminated by either party giving three (3) months notice in writing addressed to the Chairman of the Park Board or the President of the Association.

On October 4, 2012, the Park Board provided a unilateral proposal to each of the community associations, including the Association, which would fundamentally alter the roles and responsibilities of the Association as it impacts on use of the Community Centre and the provision of various community programs.

A 12-point proposal entitled "Renewing the Partnership: A Collaborative Approach" was presented to the Park Board on January 2, 2013, endorsed by the Association and 14 other Community Centre Associations ("CCAs").

Although various discussions had taken place in recent years, formal negotiations did not commence until February 16, 2013. The Association and 11 other CCAs ("the participating CCAs") were at the negotiation table.

Effective June 6, 2013, the Park Board, the Association and the participating CCAs signed an interim agreement (the "IAgreement"). In addition, 4 other CCAs also ratified the IAgreement. The IAgreement provided for the introduction, on September 1, 2013, of a free recreation services access card ("OneCard"). The OneCard allowed for access among most community centres. The Park Board provided for reimbursement of lost membership revenue.



**NOTES TO FINANCIAL STATEMENTS**

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August 31, 2013

**2. GOVERNANCE AND OPERATIONS (CONT'D)**

The IAgreement is effective for the Fall (September to December 2013) and the Winter (January to April 2014) program terms and will be evaluated. In addition, the Park Board announced that "the target date for a new JOA incorporating the framework shall be December 31, 2013".

On August 29, 2013, the Park Board served notice to end the current JOA agreements with six CCAs. Several injunctions have been filed and are before the courts.

The Association and the other participating CCAs are continuing negotiations to achieve a revised JOA.

Use of the Douglas Park Community Centre premises as well as the providing of certain operating expenses, such as various staff costs, are provided to the Association pursuant to a JOA with the Park Board. The value of the use of the facilities as well as these additional operating expenses has not been reflected in the financial statements.

**3. SIGNIFICANT ACCOUNTING POLICIES**

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations ("ASNPO") and include the following significant accounting policies:

**Use of Estimates**

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the amounts of revenues and expenditures reported during the year. Significant areas requiring the use of management estimates relate to the determination of net recoverable value of assets, in particular as it relates to the useful lives of capital assets, the determination of the deferred portion of grants, and the valuation allowances for accounts receivables. Actual results could differ from these estimates.

**Revenue Recognition**

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenditures are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Revenue from all other sources is recognized when the respective program or service is provided.

## NOTES TO FINANCIAL STATEMENTS

August 31, 2013

### 3. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

#### Revenue Recognition (Cont'd)

Deferred contributions related to capital assets are amortized into income at the same rate as the related capital asset is amortized into expense.

#### Short-term investments

Short-term investments consist of money market funds and guaranteed investment certificates with a maturity date of less than one year after the Association's year end.

#### Capital Assets

Capital assets are recorded at cost, less accumulated amortization. Amortized is provided on a straight-line basis as outlined in Note 9. Artwork is not amortized.

#### Intangible Assets

The Association's website is amortized over its estimated useful life as outlined in Note 10 on a straight-line method. The asset is tested for impairment if events or changes in circumstances indicate that the carrying amount exceeds the fair value. The impairment test consists of a comparison of the fair value of the unamortized asset with its carrying amount. When the carrying amount exceeds the fair value, an impairment loss is recognized in an amount equal to the excess.

#### Internally Restricted Net Assets - Capital Equipment Purchases and Building Improvements

The Association has internally restricted net assets for expenditure on capital equipment and building improvements.

The funds are expended at the discretion of the Board of Directors.

#### Internally Restricted - Ongoing Programs

This restriction was established internally in a previous fiscal year whereby these net assets are only available for use in those specific programs.

#### Cash

Cash is defined as cash on hand and cash on deposit, net of cheques issued and outstanding at the year-end.

The statement of cash flows is prepared on a net cash basis and cash flows from operating activities are reported using the indirect method.

## NOTES TO FINANCIAL STATEMENTS

August 31, 2013

### 3. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

#### Donated Services

The Association and its members benefit greatly from donated services in the form of volunteer time. Because of the difficulty in determining their fair value, the value of donated services is not recognized in these financial statements.

#### Measurement of Financial Instruments

The Association initially measures its financial assets and financial liabilities at fair value. The Association subsequently measures all its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash, guaranteed investment certificates ("GIC"), money market fund, and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable.

Financial assets measured at amortized cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in net income. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.

### 4. IMPACT OF THE CHANGE IN THE BASIS OF ACCOUNTING

The Association has elected to apply Canadian accounting standards for not-for-profit organizations.

These financial statements are the first financial statements for which the organization has applied Canadian accounting standards for not-for-profit organizations.

The financial statements for the year ended August 31, 2013 were prepared in accordance with the accounting principles and provisions set out in Section 1501, First-time Adoption by Not-for-Profit Organizations, for first-time adopters of this basis of accounting.

The impact of adopting these standards had no impact on the Association's excess of revenue for the year ended August 31, 2012 or on net assets as at September 1, 2011, the date of transition.

### 5. SHORT-TERM INVESTMENTS

Short-term investments consist of guaranteed investment certificates of \$634,630 [2012 - \$500,000] which accrue interest at rates of 1.55% to 2.30% [2012 - 1.43% to 2.05%] and mature between November 12, 2013 and August 2, 2014. Short-term investments also includes a money market fund in the amount of \$56,411 [2012 - \$93,921] which earns a variable interest rate.

**Douglas Park Community Association**

**NOTES TO FINANCIAL STATEMENTS**

August 31, 2013

**6. ACCOUNTS RECEIVABLE**

	2013	2012
	\$	\$
Park Board	34,920	8,976
Grants, program subsidy and other	17,716	27,152
Government - GST/HST rebate	3,085	6,759
Interest receivable	2,748	2,372
	58,469	45,259
Allowance for doubtful accounts	—	(12,402)
	58,469	32,857

**7. RESTRICTED FOR ENDOWMENT PURPOSES**

The Betty O'Duffy - Brennan Seniors' Endowment was established to assist in capital purchases, recreational, or social pursuits and staffing for the Douglas Park Seniors Programs.

The Betty O'Duffy - Brennan Special Needs Fund was established to assist in capital purchases, educational, recreational or social pursuits and staffing for the Douglas Park Special Needs Program.

The John Bristow Fund was established to provide a bursary to members who are seeking education and training to work with disabled groups. Interest earned during the year on this restricted cash is allocated to the endowment.

	Betty O'Duffy- Brennan Seniors' Endowment \$	Betty O'Duffy - Brennan Special Needs Endowment \$	John Bristow Endowment \$	Total \$
<b>2013</b>				
Balance, beginning of year	1,200	1,200	5,000	7,400
Interfund transfer	—	—	—	—
<b>Balance, end of year</b>	<b>1,200</b>	<b>1,200</b>	<b>5,000</b>	<b>7,400</b>
<b>2012</b>				
Balance, beginning of year	1,200	1,200	5,000	7,400
Interfund transfer	—	—	—	—
<b>Balance, end of year</b>	<b>1,200</b>	<b>1,200</b>	<b>5,000</b>	<b>7,400</b>

**Douglas Park Community Association**

**NOTES TO FINANCIAL STATEMENTS**

August 31, 2013

**7. RESTRICTED FOR ENDOWMENT PURPOSES (CONT'D)**

Cash restricted for expenditure in each of the endowments:

	2013	2012
	\$	\$
Betty O'Duffy-Brennan Seniors' Endowment	1,200	1,200
Betty O'Duffy-Brennan Special Needs Endowment	1,200	1,200
John Bristow Endowment	5,000	5,000
	<b>7,400</b>	<b>7,400</b>

**8. LONG-TERM INVESTMENTS**

Long-term investments consist of Canada Savings Bonds totaling \$Nil [2012 - \$81,500] which accrues interest at a rate of Nil [2012 - 0.5%].

**9. CAPITAL ASSETS**

	Rate	Cost \$	Accumulated Amortization \$	Net Book Value \$
<b>2013</b>				
Equipment	5 years S.L.	79,844	43,707	36,137
Art Work	—	3,500	—	3,500
		<b>83,344</b>	<b>43,707</b>	<b>39,637</b>
<b>2012</b>				
Equipment	5 years S.L.	50,295	36,047	14,248
Art Work	—	3,500	—	3,500
		<b>53,795</b>	<b>36,047</b>	<b>17,748</b>

**10. INTANGIBLE ASSETS**

	Rate	Cost \$	Accumulated Amortization \$	Net Book Value \$
<b>2013</b>				
Website	5 years S.L.	5,133	3,080	2,053
<b>2012</b>				
Website	5 years S.L.	5,133	2,053	3,080

Douglas Park Community Association

NOTES TO FINANCIAL STATEMENTS

August 31, 2013

11. ACCOUNTS PAYABLE AND ACCRUALS

	2013	2012
	\$	\$
Trade	50,941	52,980
Park Board	72,900	64,312
Wages payable	11,910	13,862
Government remittances - payroll remittances	15,629	14,314
Government remittances - Worksafe B.C.	1,307	1,047
	<b>152,687</b>	<b>146,515</b>

12. DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS

Deferred contributions related to capital assets represent restricted contributions with which capital assets were acquired. The balance in the account is as follows:

	2013	2012
	\$	\$
Balance, beginning of year	3,545	5,241
Add: purchased capital assets	—	1,000
Less: amounts amortized to revenue	(1,643)	(2,696)
Balance, end of year	<b>1,902</b>	<b>3,545</b>

13. INTERNALLY RESTRICTED NET ASSETS

The following amounts have been internally restricted for expenditure on:

	2013	2012
	\$	\$
Capital equipment purchases	171,794	121,794
Building improvements	635,000	585,000
	<b>806,794</b>	<b>706,794</b>

NOTES TO FINANCIAL STATEMENTS

August 31, 2013

14. INTERNALLY RESTRICTED - ONGOING PROGRAMS

The following amounts have been internally restricted for expenditure on the following ongoing programs:

	2013	2012
	\$	\$
Young adult fundraising	3,160	3,160
Landscaping	5,275	5,275
Queen Elizabeth Tennis	—	9,422
Young at Heart	2,320	2,320
Youth Fundraising	35,511	36,624
	46,266	56,801

15. FINANCIAL INSTRUMENTS

The Association is exposed to various risks through its financial instruments. The following analysis presents the Association's exposures to significant risks as at August 31, 2013:

**Credit Risk**

The Association is exposed to credit risk in the event of non-performance by counterparties in connection with its accounts receivable. The Association is also exposed to credit risk with respect to its cash and investments in GIC's and money market fund. The Association limits its exposure to credit loss by placing its cash with a large financial institution and its investments in GIC's and money market fund with a licensed investment firm.

**Interest Rate Risk**

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Association is exposed to interest rate risk on its cash, GIC's and money market fund that earn interest at both variable and fixed rates.

**Liquidity Rate Risk**

Liquidity risk is the risk of being unable to meet cash requirements or fund obligations as they become due. The Association manages its liquidity risk by constantly monitoring forecasted and actual cash flows.

16. COMPARATIVE FIGURES

Certain of the 2012 comparative figures have been reclassified to conform with the current year's presentation.

**SCHEDULE OF REVENUE AND EXPENSES  
- PROGRAM OPERATIONS**

Year ended August 31

	Revenue	Expenses			Net Income (Loss)
		Wages and Contractors	Supplies and Other	Total	
	\$	\$	\$	\$	\$
<b>2013</b>					
School age care	400,509	255,347	40,966	296,313	104,196
Preschool programs	103,747	76,388	3,161	79,549	24,198
Children programs	111,472	85,103	467	85,570	25,902
Youth programs	62,233	41,323	30,612	71,935	(9,702)
Adult programs	101,285	81,853	3,499	85,352	15,933
Senior programs	12,904	23,050	4,387	27,437	(14,533)
Licensed pre-school	252,011	187,120	12,353	199,473	52,538
Summer day camp	104,148	78,715	21,353	100,068	4,080
Exercise room	26,118	2,116	—	2,116	24,002
Rentals	16,640	1,755	3,746	5,501	11,139
Special events	11,909	10,625	7,521	18,146	(6,237)
Memberships	7,493	—	—	—	7,493
Adults with disabilities	8,857	13,088	4,861	17,949	(9,092)
	<b>1,219,326</b>	<b>856,483</b>	<b>132,926</b>	<b>989,409</b>	<b>229,917</b>
<b>2012</b>					
School age care	394,056	243,278	43,055	286,333	107,723
Preschool programs	121,439	82,127	2,926	85,053	36,386
Children programs	110,502	86,974	1,485	88,459	22,043
Youth programs	50,481	35,736	18,839	54,575	(4,094)
Adult programs	90,060	71,968	2,722	74,690	15,370
Senior programs	13,793	15,185	4,413	19,598	(5,805)
Licensed pre-school	243,229	172,647	11,957	184,604	58,625
Summer day camp	105,425	81,110	21,737	102,847	2,578
Exercise room	32,385	1,178	1,740	2,918	29,467
Rentals	20,200	2,122	4,707	6,829	13,371
Special events	9,683	8,239	7,578	15,817	(6,134)
Memberships	8,113	—	—	—	8,113
Adults with disabilities	5,370	13,883	5,248	19,131	(13,761)
	<b>1,204,736</b>	<b>814,447</b>	<b>126,407</b>	<b>940,854</b>	<b>263,882</b>

See accompanying notes



**SCHEDULE OF REVENUE AND EXPENSES  
- ONGOING PROGRAMS**

Year ended August 31

	Revenue \$	Expenses - Supplies and Other \$	Net Income (Loss) \$
<b>2013</b>			
Preschool fundraising	3,955	3,955	—
Queen Elizabeth Tennis	120	9,542	(9,422)
Youth fundraising	4,975	6,088	(1,113)
	<b>9,050</b>	<b>19,585</b>	<b>(10,535)</b>
<b>2012</b>			
Preschool fundraising	3,510	4,906	(1,396)
Queen Elizabeth Tennis	7,877	6,186	1,691
Youth fundraising	7,591	4,519	3,072
	<b>18,978</b>	<b>15,611</b>	<b>3,367</b>

*See accompanying notes*



Douglas Park Community  
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801 West 22nd Avenue  
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## Supervisor of Recreation Services

### Annual Report

**2012-2013**

The Douglas Park Community Centre enjoyed another wonderful year. Highlights included completion of the Needs Assessment, having an Open House to report the findings of the needs assessment while continuing to run popular programs and services.

In November 2012 we had the final copy of the needs assessment and printed a number of full copies of the report along with a printed copy of the synthesis of needs from the report.

The report outlined a number of process issues as well as capital issues. From the capital list the board selected priorities and presented them along with other findings from the report in a two day open house on Thur., Mar. 14 and Sat., Mar. 16. The capital priorities were the rebuild of the playground and the rebuild and expansion of the fitness room.

Board members are currently advocating for these capital items with the Park Board. We are very fortunate to have a board with people who give so much to improve the community. It is a pleasure to work with them.

Both the needs assessment and the open house required a lot of work on behalf of the association and the staff. While this was on our programs continued to perform well. Our licensed pre-school and school age care programs remain the most popular programming areas, while children and preschool programs retained consistent patronage. Adult programs demonstrated an increase in participation, Seniors and Youth programming areas also had a very good year with programs being offered drawing interest from their populations. A dedicated program for our special needs patrons, the Wednesday social club has a strong following and remains relevant to the needs of this group. Special Events are very well attended by local patrons and families, with Halloween kid's party, Tree Lighting, Breakfast with Santa all meeting fun and social needs, while the very well attended summer Performance in the Park series being some of the most popular events offered to our community. Each September the centre presents the Sharing our Wealth Community Special Event as their major event to connect with patrons and highlight our programs and activities. Thanks to Lucy, Ingrid, Donna, Jo, Cindy, Starla, Rosie, Ian and Darilyn for their hard work on their programming areas while playing a big role in the needs assessment and open house. Also thanks to Gene and Douglas who help to maintain a clean and attractive facility, as our floors are always shining.

We have had a change in staff this year with Doug going to work on projects and Bob Hindley has done a great job in his place.

Finally, thanks to Joyce and the association who are always there to support the staff and advocate for the community. We are fortunate to work with such a good group of community volunteers.

Thanks to all of you.

Submitted by,

**Bob Hindley** on behalf of Doug Taylor  
Supervisor of Recreation Services



Douglas Park Community  
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## Adults, Seniors' & Fitness Programmer

### Annual Report

2012-2013

It's been another enjoyable year working at Douglas Park Community Centre with the Board of Directors, committees, staff group and instructors.

Adult Art, Dance, Sport, Fitness, Health and Wellness, and various educational workshops along with the Playground program, Pottery Studio, Seniors/Special Needs program liaising, rentals, community group users and various Special Events continue to be my focus.

Throughout the year, outreach program opportunities beyond our Tapestry Community Rooms satellite facility were explored. We were able to secure a space at the local Chown Church gym where spring adult soccer was offered. We look forward to establishing a more consistent venue for gym sport programs in partnership with community organizations.

The Pottery Studio got some well-deserved attention this past year as many of the pottery programs were fully subscribed. Thanks to the Douglas Park Community Association (DPCA), we have updated our offerings with the purchase of three new pottery wheels and a new kiln to fire all the pieces that our students make. We look forward with investigating a sink replacement to accommodate more efficient use for our art students and instructors.

The summer at Douglas Park Community Centre is always a fun and engaging time for the community in our park and playground, especially when the weather is as good as it was this past summer. Again, thanks to the DPCA for funding the Playground program. The community of families were able to enjoy the playground program where our leaders operate the wading pool and provide fun activities for children. It was well attended and the cool pool was appreciated in the hot heat of the summer. Another weather dependant program that is embraced by our community families is the Performance in the Park (PIP) series on Thursday evenings throughout July and August. Our youth volunteer's great energy and attitudes provide for the success of the supporting concession for PIP that allow us the financial means to bring in great performers to entertain. One rainy evening held in the auditorium had low attendance.

Playground Redevelopment continues to get attention with the supporting Needs Assessment survey results. We had met with Park Board managers in the Park Planning and Structures Departments to discuss current structures and various possibilities of new development. Consideration for the 2012-2014 Capital Plan funding had been proposed and is still being investigated while we continue to strategize for the future.

Our new Fitness Committee was created from the indications of the Needs Assessment, that the community highly values Fitness, Health and Wellness. During the year the staff and association met to develop the Fitness Committee Terms of Reference. We promoted the newly created committee throughout the community centre to invite the public to participate. Interested participants signed up and we had our first meeting in the spring. We are off to a good start.

Thanks to the great hardworking volunteers, staff team, instructors and Douglas Park Community Association board members for their commitment and enthusiasm in contributing to our services for the Community. It's a pleasure working with you all. Thank you!

Respectfully Submitted,

*Darilyn Dennis*

Recreation Programmer II



Douglas Park Community  
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## Preschool, Children & Youth Programmer

### Annual Report

2012-2013

**Preschool and Children Programs:** A variety of new preschool and children programs were offered during the 2012-2013 season. New courses included: Scottish highland dancing, Bricks 4 Kids educational classes, VAFC soccer summer skill camps and variety multi-sports. Various creative art classes have been expanded to accommodate different age and skill levels. Annual special events *Halloween Kids Party, Breakfast with Santa, Easter Eggstravaganza and Childrens Flea Markets* were well attended. New events included a *Spring Music Recital* in June, hosted by our piano instructors for all the students to perform onstage for parents and families.

**Summer Adventures Preschool Camp:** Tara Hutchinson (supervisor) and Naho Omura (leader) staffed the preschooler 8 week summer program. It was a successful and popular program with full registration throughout the summer.

**Douglas Park Playground and Water Park:** Due to popular demand, the water park operated with extended hours during weeknights until 8:00 pm. Mattias Boon and Lexine Atrill worked as playground leaders, supervised and organized a variety of activities in the park Monday thru Saturdays for 7 weeks.

#### ADMINISTRATIVE

**Committee:** This past year, the Program Committee and the program staff continued to work closely together to plan, coordinate, and implement programming directives, marketing, and future initiatives collectively.

**Promotions/Marketing:** *Willwork Designs* continues with desktop publishing and brochure publications (Fall, Winter, Spring) with distribution via WebExpress and direct delivery via Canada Post. The Summer Recreation Guide was published inhouse by staff with onsite distribution. Special thanks to Jo Grave for assisting with summer brochure desktop publishing. In addition, program promotions and flyers were sent to nearby elementary schools.

**Website:** The association website has merged with the new city of Vancouver website, launched summer 2012. Ongoing discussion to create a new dedicated association website for general announcements, program promotions and special events has been discussed.

**Social Media:** *Facebook* and *Twitter* online accounts were created and launched in late-August in conjunction with the Sharing Our Wealth Festival. The goal is have more online marketing initiatives utilizing social media for general announcements, program promotions and special events.

**Facility/Equipment Upgrades:** The Program Committee would like to thank the community association for support in purchasing new preschool gymnasium playtime equipment, 100 new folding chairs and dolly's, Wi-Fi internet and upgrading to a Yamaha U1A 48" upright piano. The piano is well utilized for private lessons. Both piano and new folding chairs were used during the Spring Recital.

(over)

## **COMMUNITY**

**Sharing Our Wealth Community Festival:** The community festival was held on Sunday September 15<sup>th</sup> 2013. Onstage performances were provided by various course instructors and participants. Thank-you to our community for sponsorship and donation support. Thanks to the association members, community, volunteers, youth and staff for contributing to another successful event. Special thanks to Jo Grave for coordinating the event.

**Needs Assessment:** An Open House was held on March 16, 2013 to share with the community the Needs Assessment results. Future plans include Strategic Planning workshop to focus on prioritized goals identified by the Needs Assessment.

The Program Committee initiatives for 2013-2014 include: expanding programs, prioritize needs assessment goals, enhance website, and off-site facilities programming.

Thank you to the Douglas Park Community Association, *Doug Taylor* - Community Recreation Supervisor, and *Bob Hindley* - Acting Community Recreation Supervisor for their support throughout the year.

Respectfully submitted,

**Ian Su**  
Recreation Programmer II



Douglas Park Community  
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## Community Youth Worker

### Annual Report

2012-2013

Being able to pick up a well running youth program has been wonderful. Paul Leung has left behind a gem and I feel very fortunate to be the Community Youth Worker to pick up where he has left off.

I have let the majority of the programs run status quo and have slowly begun to introduce some small changes. Some of these changes have included:

#### Minor Changes to Existing Program:

Youth Council  
RALLY  
Jr. Chef's

#### New Programs:

Baker's Dozen  
Citizen U  
Pre-teen Summer Camps

The **Youth Council** has been a tremendous help in showing me how all of the special events are run at Douglas Park. Their knowledge of the work that goes into every event is impressive and their organizational skills to help find, place and supervise volunteers for each of these events should never go unnoticed. This last year, the youth council did have to bare some changes to how they have previously run things. We tried to introduce subcommittee meetings for such things as Community Development, Volunteer Opportunities, Socials, and Fundraising. From January to June we tried to have these as separate meetings but found that it would always be the same people showing up for the meetings and not a lot was getting accomplished. Starting this September we have been having the subcommittee's meeting during the regular bi-weekly meeting and this appears to be working much better. We already have a fundraising event planned for December and Community Development/Social event planned too. This model is appearing to work a lot better. We also introduced semi-secret ballot voting system for the elected youth council executive. At the general meeting each youth was provided with a secret ballot that they would mark who they wanted for their new executive members and then another secret ballot for who they would like to have as their president. For those that were unable to attend the meeting we allowed personal emails to the Youth Worker and I would mark them off the voter's list and mark their ballot for them. We have begun to set some bi-laws around who can run for different positions and we are trying to set it up so that every year three executive members are voted in and three are returning.

The **RALLY** program is a great leadership program! I spent most of last year observing the program and talking with the participants to see how they felt the program was going. For the most part they all really enjoyed themselves to the point that they would race to the centre after school to be the first one here. One common theme amongst the kids was they were looking for more leadership type exercises. With that being said, I set about brainstorming what it is that makes a strong leader – this is when I realized that it is several things and not just one thing. Over the summer I created the outline for thirty different learning objectives that could help to engage these young people into the leaders of the future.

There were some other changes that happened in RALLY over this last year too:

Mattias left as the leader of the program; he found more parks board hours at a couple of centres that also fell within his career aspirations of working with youth. As well, we opened up a lot of space in the room allowing for larger groups and more activity space. This has been beneficial to

not only the RALLY program but also other youth programs at Douglas Park. Starting in September we increased the number of participants to 15 and brought in an extra staff person. Currently we have hired Stephanie Trudell as our Monday-Friday RALLY person and we have Himme Nguyen and Imtiaz Asin as alternating support staff. This has worked very well and provides a strong balance for the participants.

**Jr. Chef's** started off as a very successful program. Due to its success we have increased the number of participants and added a second staff. We have also begun to have the girls spend some time in the gym with the Funtastic Friday group when they are waiting for things to cook and bake etc. (this prevents the girls from running freely in the lobby area).

Seeing how popular Jr. Chef's was, I introduced a new program called **Baker's Dozen**. This is an afterschool program that has pre-teens coming in and baking different sweets every Friday. Although it started off slowly the last session was completely sold out by the end. Imtiaz Asin has taken this program over starting in November and will continue with it in the Winter Season.

**Citizen U** was a great program that we got involved in that provided different workshops and activities for the youth that addressed many of the "isms" that we see on a daily basis in the city. Our youth completed 8 different workshops put on by Kelvin Chan and participated in various City Wide Events. A few of the youth are still in the planning phase for their final project (this will be happening in June 2014).

I tried to introduce **Pre-Teen Leadership Camps** in the summer time, with each week being a different theme. Although I ended up having to cancel the program due to low registration several parents did call saying that they really liked the sound of the different themes and had I advertised earlier they would have preferred to register their child(ren) with us. Knowing this now – summer pre-teen leadership camp will be advertised in the spring recreation guide to give parents ample notice that we have spectacular programs here at Douglas Park.

As many of you know I am going to be on maternity leave for all of 2014 but have expressed my desire to return to Douglas Park Community Centre. Due to my upcoming absents I have worked very hard to develop a strong youth staff team that can keep everything running smoothly and assist my temporary replacement while I am away. I look forward to seeing how things progress while I am away.

Sincerely submitted,

**Starla Bayley**  
Community Youth Worker



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## School Age Care & Summer Spectacular

### Annual Report

**2012-2013**

It is with pleasure to be able to report yet another successful year in the Douglas Park School Age Care Programs. We had some staff turnover with a core team remaining for another year. The new additions to the staff team were a great asset in continuing to provide the high quality care that Douglas Park so proudly offers each year with full enrollment of all programs.

The School Age Care Staff Team was made up by Jesseca Harrison and the juggling of a few Assistant changes (Amy and Mona) but ending the year strong with Homa Afshar Mostofee as the Assistant in the Kindercare program, Heidi Ziegler and Sian Weatherley and Jennae Gedeon as the Support Worker in the Cavell 6-8's program, Lindsay Meissner switching to the Head Supervisor in the Carr 6-8's program with Cassie Walde as the Assistant joining the team. After working some of the summer with us Payvand Pejvack stayed on board for the school year as the Head Supervisor in the 9-12 program with Duncan Smith and Karen Laye along side her.

The School Age Care Staff continued to provide our already thriving programs with fresh ideas and quality care. Due to the way the holidays fell over Christmas, we opted to only run Winter Break Camp for the second week (3 days) of the break. This camp was very successful as we had the greatest registration we have seen for Winter Break camp in years. The two week Spring Break camp had full registration and the children went on some great field trip adventures for their break. Tobogganing at Seymour, Jungle Jacs Indoor Play centre, Carousel Theatre to name a few.

We look forward to continued excellence from our Child Care Team.

The summer program was once again loaded with many children and exciting adventures as far out as The Castle Fun Park in Chilliwack and the Britannia Mine Museum on the Sea to Sky Hwy. We also added Capilano Suspension Bridge which was a huge hit and many waterparks. We cut the field trips back to only 3 trips per week to cut cost for us and keep the fees at a minimal increase over last year. There was positive feedback about fewer trips and bringing different groups to our centre for day camp "in days". The children learned to Break Dance, create with Lego (Bricks4Kidz), learned about owls (O.W.L) and some other interesting programs. This year our HRSDC summer grant was scaled back to only receiving funding for one grant student. The programs were incredible and the theme days were well thought out, much of it due to the staff working so hard to ensure that the children were having a great time. As far out as our field trips took us we also really utilized the great resources we have around our neighborhood. Thank you to each of them, new and old..... Good work everyone!

Thank you to all the great staff for their hard work and another great year. I look forward to continued success for our next year.

Respectfully submitted,

**Rosie Laforges,**  
Licensed Child Care Coordinator





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## **Douglas Park Preschool**

### **Annual Report**

**2012-2013**

Thank you to our excellent preschool teachers for contributing to another successful year. The team of teachers for the Orca Room was Sara Solomon and Justin Jadunath. Tara Hutchinson was the Unicorn Room Supervisor/Head Teacher of the Preschool Program with Celia Chang as the Unicorn Room Assistant and Suzanne Lam as the Floater/ Support Worker for another year.

This year we ended up changing our program around a bit to meet the needs of the community and better ready the 4 year old children for All Day Kindergarten the following year. We offered a 5 day per week program for 4 year olds and also a 3 day per week 3/4 year old Split class allowing some 3 year olds to attend 3 days per week. This was received well and was successful in its outcome. Our afternoon 3 year old program struggled with registration. Many 3 year olds nap in the afternoon so many families were looking for morning class spaces. Open house for the 2013-2014 year showed interest of a 3 year old 5 day per week program. This will be something to consider for future registrations.

The consistent staff team continued to offer a Semi-Emergent curriculum with thorough explorations in the Unicorn room of Artists, Sea Life, Life on a Farm, Nature-Birds and detailed units on Bullying, Fine Motor and Getting Ready for Kindergarten. The Orca room had focuses on Transportation, Sea Life, Nature and Farms. With these interests, classes were able to go on some exciting field trips to the Aquarium, Maplewood Farms, Westham Farms and pumpkin patch, Reifel Bird Sanctuary, Centennial Beach, 4 Cats art studio and Stanley Park. Along with these exciting explorations we had some wonderful events such as the Winter Celebration with all the children and their families. She (Sherrill Mair) was the entertainer for the Winter Celebration. Our Year End Park Day Pot Luck was the most successful yet. We provided 3 very large bouncy castles, in addition to the stations of relays, free play and face painting. It was a huge success and the feedback from parents was all very positive and appreciative.

Our Fundraisers this year were Purdy's Chocolates and Scholastic Books which added to our preschool library and helped with our entertainer for our Winter Celebration and the extra bouncy castles for our Park Day.

Thanks again to the Preschool Teachers and our Preschool Families for a wonderful year. We look forward to an upcoming new year filled with new ideas, adventures and experiences.

Respectfully submitted,

**Rosie Laforges,**  
Licensed Child Care Coordinator



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## Seniors' Programs

### Annual Report

**2012-2013**

The Young at Heart, seniors program had another wonderful year.

2012 ended with the annual Christmas Luncheon, followed by the Christmas concert by the "Brock House Big Band". HAVE Culinary Training Society catered the food for 35 people and everyone enjoyed it.

In 2013, we lost Max Kokol, Joyce Se, a Bridge Club member, Fred Kellen, who gave rides to some members for special events and Tuesdays seniors' dinners. They were long time friends of Douglas Park and will be missed.

The ongoing free programs were well attended. The Bridge Club had around 12 members, the new Scrabble Club had 4 to 8 members, and The Gentle Movement to Music Program had more than 10 members. The seniors look forward to these free programs.

The Social Afternoon with guest speakers continued to attract 15 to 25 members each Tuesday. The members enjoyed a variety of topics such as health and legal issues. Other lectures included: the history of Jazz music, O.W.L. (Orphaned Wildlife Rehabilitation Society), and Vancouver History. Other activities: bingo, painting, sing-along, and storytelling, were their favourites.

Special events were interactive and entertaining for the seniors. These included: High Tea for Mother's Day, Tea in the garden (Hat day), the Brock House Big Band's concert, The Cabaret Show, and the Seniors Wellness Event, They were well attended. Also, we had a community service income tax clinic. Successful bus trips included: Christmas Lights Tour, Circle Farm Tour (Langley), Buntzen Lake, Mayne Island, and Harrison Hot Springs. The Association's van was used for these trips. Enjoy Tour and Travel also gave tours. The Tuesday senior's dinners continued to have 16 to 20 members. Chown Adult Day Centre, continued catering the hot meals for the seniors.

The Young at Heart has formed a seniors committee. The committee members' contribution to the seniors program is very much appreciated.

The seniors program was fortunate to have great volunteers: Cammy, Belle, Anne, Claire, and Robert. Without their help, it would have been impossible to run the program.

Hai Ngo was hired in 2013 as a new staff member in the kitchen. The seniors are thankful for her support and for her delicious homemade soup.

Scotia Bank donated \$1,000 through a community volunteer work program. The money was used to buy a projector and screen. Once again the seniors are grateful to Scotia Bank for the generous donation.

Douglas Park Community Centre continues to be represented within several committees including the Vancouver Cross Cultural Seniors and seniors' programmers committee.

The senior's program would like to thank the Board of Directors of the Douglas Park Community Association for their ongoing support.

Respectfully submitted,

**Luz Ichikawa,**

Community Seniors Worker



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## Wednesday Social Club

### Annual Report

**2012-2013**

The Wednesday Social Club for people with disabilities had another lively year.

2012 ended with the 43<sup>rd</sup> annual Christmas raffle and party. The club raised a total of \$475.50, including the sales of the raffle tickets and donations. All the members were happy to participate in this special event.

The Wednesday Social Club continued to attract 20 to 30 members throughout the year. The Wednesday Social Club enjoyed a variety of activities such as bingo, crafts, movies, bocce, wheelchair floor hockey with the Vancouver Fire Fighters, yoga exercise, relaxation workshops, sing-along's and storytelling. The members continued to enjoy their Wednesday outings once a month. In the winter and fall, they went to Oakridge Mall, Metrotown, and Richmond Centre. In the spring and summer the outings were more exciting. They went to the Vancouver Aquarium, Granville Island, a BBQ at Stanley Park hosted by the Rugby Club at the Brockton Pavilion, and the PNE. Also, the members were enthusiastic celebrating Chinese New Year, Easter, and Halloween.

Chown Adult Day Centre continued providing the hot dinners. The club is grateful to Ben Tengco for their great support to the club.

The Vancouver Fire Department Youth Academy donated \$2,576.21 dollars. The club members were grateful for the generous donation. The money will be used to buy new wheelchairs for wheelchair floor hockey game.

The Wednesday Social Club would like to thank all volunteers for their time: Jean helping in the kitchen, and for her nutritious homemade soup, Jim for bringing baked goods, and Herb, Pauline, Claire, Neeta, Robert, Thomas, and Belle for making the program run smoothly.

The Wednesday Social Club would like to thank the Board of Directors of Douglas Park Association for their ongoing support.

Respectfully submitted,

**Luz Ichikawa,**  
Community Seniors Worker



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## **Program Committee**

### **Annual Report**

**2012-2013**

Thanks to the continued efforts of both Darilyn and Ian, the programmers, we continue to flourish with a few exceptions. Space still continues to stymie any extra programming though things have really settled down in the space at Tapestry Community Rooms which is now established and a great aid.

Our special events continue to do well. Halloween, Easter Egg Hunt, and Breakfast with Santa usually sell out. Popular as well, are our Children's Flea Market (newly named by Ian) and our annual Sharing Our Wealth festival which continue to do well (but could do with more community input prior to the event). Summer's Performance in The Park also does well especially when the weather cooperates, as it did this year.

Many thanks to the Board of Directors, who this year funded the July - August Playground Program (due to Park Board cut backs). Our participants appreciate it. To the Douglas Park staff who assist and facilitate some of these programs and events, Thanks we could not do it without you.

Respectfully Submitted,

**Anne Tickle,**  
Committee Chairperson



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## Youth Support Committee

### Annual Report

**2012-2013**

The youth council continued to excel this year holding their first election with an attempt at a semi-secret ballot. They have arranged the structure of the council so that three people are voted in each year and three people remain on the executive each year. As well they are beginning to develop different sub-committees to develop the program with volunteer opportunities, community development and social activities. This year was the first the council had a "Volunteer of the Year" Award and we are in the process of purchasing a legacy plaque to present and hang in the Douglas Park Youth Room.

This year we also saw the introduction of a couple of different programs – baker's dozen and summer drop-ins such as Youth Activities and Open Gym.

Stand Out Leadership continues to be a successful program both teaching the youth different leadership skills, finding ways to give back to the community and participating in the Duke of Edinburgh adventurous journeys. This year the youth went on four different trips: Residential, Bronze, Silver and Gold.

With the approval of the Board the Youth Room went through some much needed upgrades this past year. The new Community Youth Worker spent some time cleaning up and reorganizing the space as well as adding some new items to the room. It is a more open space that enables the youth to have more room to play.

This year the youth program was the successful applicant of a few different grants. These include: HRSDC Summer grant, Participation Grants (2 times) and YMCA Summer Exchange Program.

I would like to continue to thank all the members of the Youth Support Committee for their efforts throughout this past year. Please join us if you have a passion to work with our youth – They are our future.

Respectfully Submitted,

**Kathryn Willey,**  
Committee Chairperson