

# DOUGLAS PARK COMMUNITY ASSOCIATION

## Annual Report 2021-2022



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## Acknowledging the Land

Douglas Park Community Centre is located on the unceded ancestral territories of the x<sup>w</sup>məθkwəyəm (Musqueam), Skwxwú7mesh (Squamish), and Səłilwətał (Tsleil-Waututh) Peoples. We wish to share our gratitude to be able to live and play on these lands as a community and deepen our respect and our responsibility for one another, the land and for the culture of this place.



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# Board of Directors

## 2021-2022

### Executive Directors

<b>President</b>	Christine Coleman
<b>Vice President</b>	Katie Lee McConnell
<b>Secretary</b>	Leanne Wood
<b>Treasurer</b>	Andrew Slack

### Directors

Amanda Magee	Melissa McKinnon	Ronita Nath	Adele Weeks
Farrell Dullaghan	Manuel Farrales	Tina Baly	Joanna Habdank
Jane Burgess	Emmanuelle Schick	Janet Eviston	Alan Cheuk
Kieran McConnell			

### Honorary Contributors

Neale Adams	Lorne Cullen	George Wainborn	Gord Lindal
Marty Barber	Ray Dagg	Ethel Gordon	Ken McFaul
Vickie Warren (Lewis)	Les Dando	Sylvia Halloway	Linda Miller
Russell Black	Alan Davies	Elsie Herman	Gord Plottel
Jean Brevner	Jackie Eccles	Connie Hubbs	Nancy Reynolds
Ethel Clement	Alice Edge	Linda Hull	Anne Tickle
Bernice Craig	Hugh Evans	Mary Simmonda	Ron Way
Joyce Saben	Jean Scribner	Jim Bennett	Henry Lew
Alex Geysendorpher	Joe Warren	Mrs. G. Levy	Peggy Lewis
Mary-Anne Fowler	Andy Hinds	Abbe Chivers	



# Community Centre Staff 2021-2022

**Community Recreation Supervisor:** Jody Gunderson

**Recreation Programmers II:** Garrett Wong

**Recreation Programmer I:** Isabella Metcalfe

**Community Youth Workers:** Suzy Parker

**Child Care Coordinator:** Rosie Laforges

**Recreation Facility Clerk:** Angela Lam

**Office Support Clerk II:** Donna Leisen

**Cashier Receptionists:** Kim Farrell  
Alessandra White  
Christine Iannata

**Program Assistants:** Claire Loyd  
Samantha Craig  
Cindy Williams  
Divya Talwar  
Shantelle Conde Bolanos  
Lawrence Luong  
Hai Ngo

**Building Service Worker:** Kerwin Flores

**Licensed Preschool Staff:** Chelsea Brown  
Shantelle Conde Bolanos  
Natalia Grzesiak  
Christine Moore  
Saoirse Kennedy

**School Age Care Staff:** Petar Mihajlovic  
Daniel Bahrami  
Darren Baptiste  
Jennifer Kerwick  
Lauren Jackie  
Em Lee  
Anna Sikirova  
Kathryn Lum  
Amanda Young  
Pasley Merritt  
Kimberly Samson  
Kayleigh Roche  
Hudson Naylor  
Duncan Smith  
Genevieve Moum  
Jesseca Harrison  
Jana Radonjic  
Cynthia Lightbody  
Jessica Wang  
Savannah Arcand  
Alia Saben



# AGM Agenda 2021-2022

**Tuesday, November 22, 2022**

1. Call to Order
2. Approval of Agenda
3. Approval of November 2021 AGM Minutes
4. Auditor's Report and Appointment of Auditors for 2021/22
  - Gary Wozny/Pamela Felix of Tompkins Wozny LLP
5. Vancouver Park Board Commissioner
6. Vancouver Park Board Manager of Recreation Services
7. President's Report - Christine Coleman
8. Community Recreation Supervisor Report - Jody Gunderson
9. Miscellaneous Business
10. Election of Directors
11. Swearing in of Directors - Vancouver Park Board Commissioner
12. Adjournment



# Annual General Meeting Minutes Douglas Park Community Association 2020-2021

Tuesday, November 23, 2021

**Present Via ZOOM:** Christine Coleman, Katie Lee McConnell, Adele Weeks, Ronita Nath, Alan Cheuk, Andrew Slack, Melissa McKinnon, Amanda Magee, Emmanuelle Schick, Farrell Dullaghan, Kieran McConnell, Leanne Wood, Kathy Leavens

**Staff:** Jody Gunderson

**Guests:** Pamela Felix, Elisa Yon, Abhinash Wijesinghe

**Minutes:** Joanna Habdank

**Time:** 7:03 pm

## 1. **Welcome and Call to Order: Christine Coleman, President**

- Christine welcomed everyone to the 2021 Douglas Park Community Association Annual General Meeting and called the meeting to order and declared that sufficient number of members were present to constitute a quorum.
- Christine introduced the current directors present: Katie Lee McConnell, Adele Weeks, Ronita Nath, Alan Cheuk, Andrew Slack, Melissa McKinnon, Amanda Magee, Emmanuelle Schick, Farrell Dullaghan, Keiran McConnell, Leanne Wood, Manuel Farrales, Tina Balys, Jane Burgess, Christine Coleman, Kathy Leavens, Chris Lowe and Shaun McPhee

## 2. **Approval of Agenda**

**Motion:** Motion to approve agenda.

**MOVED** by Andrew Slack



**SECONDED** by Kathy Leavens

**CARRIED**

**3. Approval of November 24, 2020 AGM Minutes**

**Motion:** Motion to approve the 2019-2020 AGM meeting minutes.

**MOVED** by Melissa McKinnon

**SECONDED** by Farrell Dullaghan

**CARRIED**

**4. Auditor's Report: Pamela Felix**

- The financial statements for the fiscal year ending August 31, 2021 were presented at the AGM by Pamela Felix, who provided a summary and explanation on the various figures.
- The Auditor's report is included on Page 10 of the 2020-2021 Annual Report.

**Motion:** Motion to reappoint Tompkins, Wozny, Chartered as the auditors for the Douglas Park Community Association for the 2021/2022 fiscal year.

**MOVED** by Amanda Magee

**SECONDED** by Kathy Leavens

**CARRIED**

**5. Vancouver Park Board Manager of Recreation Services**

- Susan Mele, Park Board Manager, send regrets.

**6. President's Report: Christine Coleman**

- Full report is present on Page 8 of the 2020-2021 Annual Report.
- Christine acknowledged the particular efforts of Jody and her ability to graciously manage the changes in health and safety policies due to COVID-19 and support the team and the community, as well as being able to see the opportunity even in light of ongoing challenges.
- She thanked the new board members for joining the board amid these unusual times, including Kieran, Adele, Ronita, Alan, Farrell, and Emmanuelle and acknowledged the members who the board has said goodbye to, Nathan, Karen, Sophie, Shaun and Kathy.





- Christine also thanked board members Amanda, Andrew, Katie, Melissa, and Leanne, who have continued to be committed to the board and to the community it supports.

## 7. **Community Recreation Supervisor's Report: Jody Gunderson**

- Jody echoed the areas highlighted by Christine around the challenges of maintaining the health and well-being of the DPCC staff and the community members, including creating and updating safety plans and adhering to policy changes. This work is emotional and tiring but also shines a light on the strength and resilience and commitment shown by the board and the staff to keeping the centre going and welcome residents to the shared space.
- Jody took the opportunity to recognize Christine's efforts and dedication and the many hours that she spends in leading and supporting the board, as well as Kathy whose time on the board has left a significant mark and every board member for their commitment and presence.
- The Community Recreation Supervisor's Report is included on page 28 of the 2020-2021 Annual Report.

## 8. **Miscellaneous Business**

No miscellaneous business.

## 9. **Election of Directors**

- The board consists of a maximum of 20 directors elected at the AGM of the DPCA, each director can serve for a 2-year term.
- The following directors have completed their two-year terms or vacancies in office or have joined the board to fill a vacancy this past year and are eligible for re-election: Jane Burgess, Christine Coleman, Kieran McConnell, Katie Lee McConnell, Adele Weeks, Alan Cheuk, Farrall Dullaghan, Ronita Nath, Emmanuelle Schick, Melissa McKinnon and Amanda Magee
- Everyone will be voted in as a slate, first to have a motion to have everyone voted in on a slate tonight then have a vote to approve the slate.

**Motion:** Motion to vote for the Board of Directors as a slate



**MOVED** by Andrew Slack

**SECONDED** by Kieran McConnell

**CARRIED**

**Motion:** Motion that the following people be elected as directors of Douglas Park Community Association: Jane Burgess, Christine Coleman, Kieran McConnell, Katie Lee McConnell, Adele Weeks, Alan Cheuk, Farrall Dullaghan, Ronita Nath, Emmanuelle Schick, Melissa McKinnon and Amanda Magee

**MOVED** by Andrew Slack

**SECONDED** by Katie Lee McConnell

**CARRIED**

## 10. **Adjournment**

**Motion:** Motion to adjourn received at 7:35 pm

**MOVED** by Farrell Dullaghan

**SECONDED** by Amanda Magee

**CARRIED**



## President's Report 2021-2022

Warm greetings from our wonderful Douglas Park community.

We are excited about the results of our recent Needs Assessment Survey which gave us a very clear mandate to advocate with Park Board for a spray park at Douglas Park.

The Needs Assessment heard from 893 households representing approximately 3,000 people and produced the following key findings:

- 93% of respondents said they would like to see the existing wading pool at Douglas Park converted to a new spray park;
- A need for more in-person interactions. Such interactions could be promoted through a café at Douglas Park, more benches, picnic tables and picnic shelters; and
- A desire for better fitness opportunities which could include an enhanced fitness studio centre and fitness studios (e.g. yoga and spin).

A big thanks to all of you who participated in the survey. When we receive the final survey report, we will be posting the full results on our website at [douglasparkcc.org](http://douglasparkcc.org).

In other news, we have continued working through the effects of the pandemic as we have welcomed the community back into the centre and provided a full roster of programming.

We are proud of our staff and volunteers and grateful for their hard work and collaboration in achieving the following accomplishments:

- The Treasurer and Finance Committee carefully monitored DPCA finances to ensure our continued financial 'good health' as the centre recovered from the pandemic;
- DPCA received the BC Health and Safety Grant;
- Our accounting heroes at Trout Lake Group continued to improve our bookkeeping;
- We approved the City of Vancouver's Mandatory Vaccination Policy and entered into a Vaccine Mandate Indemnity Agreement with the City;
- Our newly refreshed website is up and running;
- We reviewed DPCA's wage scale and increased wages;
- We re-opened the fitness centre in May;
- We re-activated the wading pool in summer and staged Performance in the Park;
- We chose a new employee benefits provider with an improved plan; and
- The Board and committees continued to meet monthly via zoom.

On behalf of the board, I would like to say thank you to our Park Board and DPCA staff at Douglas Park. We recognize that the last few years have been terribly challenging for you and are grateful for the work you have done to welcome the community back to the centre.

Respectfully submitted,

**Christine Coleman**, President

**FINANCIAL STATEMENTS**

**THE DOUGLAS PARK  
COMMUNITY ASSOCIATION**

**August 31, 2022**



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## INDEPENDENT AUDITOR'S REPORT

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To the Members of  
**The Douglas Park Community Association**

### ***Qualified Opinion***

We have audited the financial statements of The Douglas Park Community Association (the Association), which comprise the statement of financial position as at August 31, 2022, and the statements of changes in net assets, operations and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of the report, the accompanying financial statements present fairly, in all material respects, the financial position of the Association as at August 31, 2022, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### ***Basis for Qualified Opinion***

In common with many not-for-profit organizations, the Association derives revenue from donations, special events and fundraising included in program revenue, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Association. Therefore, we were not able to determine whether any adjustments might be necessary to donations, special events revenue and fundraising included in program revenue, revenue under expenses, and cash flows for the years ended August 31, 2022 and 2021, current assets as at August 31, 2022 and 2021, and net assets as at September 1 and August 31 for both the 2022 and 2021 years.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Association in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### ***Responsibilities of Management and Those Charged with Governance for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.

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## INDEPENDENT AUDITOR'S REPORT

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- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

### **Report on Other Legal and Regulatory Requirements**

As required by the British Columbia Societies Act, we report that the accounting principles used in these financial statements have been applied on a basis consistent with that of the preceding year.

*Tompkins Wozny LLP*

Vancouver, Canada  
November 15, 2022

Chartered Professional Accountants



STATEMENT OF FINANCIAL POSITION

As at August 31

	2022	2021
	\$	\$
<b>ASSETS</b>		
<b>Current</b>		
Cash	464,239	491,707
Short-term investments, at cost <i>[note 4]</i>	757,055	602,350
Accounts receivable <i>[note 5]</i>	84,464	84,788
Prepaid expenses	13,241	15,266
<b>Total current assets</b>	<b>1,318,999</b>	<b>1,194,111</b>
Cash and investments - restricted for endowment purposes <i>[note 6]</i>	5,000	5,000
Capital assets <i>[note 7]</i>	24,600	24,863
Intangible assets <i>[note 8]</i>	1,337	1,782
	<b>1,349,936</b>	<b>1,225,756</b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>Current liabilities</b>		
Accounts payable and accruals <i>[note 9]</i>	148,340	121,981
Deferred revenue	144,360	123,530
<b>Total current liabilities</b>	<b>292,700</b>	<b>245,511</b>
Canada Emergency Business Account loan <i>[note 18]</i>	40,000	40,000
<b>Total liabilities</b>	<b>332,700</b>	<b>285,511</b>
<b>Net assets</b>		
Invested in capital and intangible assets <i>[note 3]</i>	25,937	26,645
Internally restricted <i>[note 11]</i>	528,807	533,204
Restricted for endowment purposes <i>[note 6]</i>	5,000	5,000
Unrestricted	457,492	375,396
<b>Total net assets</b>	<b>1,017,236</b>	<b>940,245</b>
	<b>1,349,936</b>	<b>1,225,756</b>

Commitment *[note 15]*

Other - Covid-19 *[note 17]*

See accompanying notes to the financial statements

On behalf of the Board:

*Andrew Slack*

Director

*Christine Coleman*

Director

STATEMENT OF CHANGES IN NET ASSETS

Year ended August 31

	Invested in Capital and Intangible Assets \$	Internally Restricted \$	Restricted for Endowment Purposes \$	Un- restricted \$	Total \$
	<i>[note 3]</i>	<i>[note 11]</i>	<i>[note 6]</i>		
<b>2022</b>					
<b>Balance, beginning of year</b>	26,645	533,204	5,000	375,396	940,245
Revenue over (under) expenses for the year	(17,854)	—	—	94,845	76,991
Interfund transfers	—	(4,397)	—	4,397	—
Investments in capital and intangible assets	17,146	—	—	(17,146)	—
<b>Balance, end of year</b>	<b>25,937</b>	<b>528,807</b>	<b>5,000</b>	<b>457,492</b>	<b>1,017,236</b>
<b>2021</b>					
<b>Balance, beginning of year</b>	38,820	235,695	7,400	491,860	773,775
Revenue over (under) expenses for the year	(21,464)	—	—	187,934	166,470
Interfund transfers	—	297,509	(2,400)	(295,109)	—
Investments in capital assets intangible assets	9,289	—	—	(9,289)	—
<b>Balance, end of year</b>	<b>26,645</b>	<b>533,204</b>	<b>5,000</b>	<b>375,396</b>	<b>940,245</b>

See accompanying notes to the financial statements



**STATEMENT OF OPERATIONS**

Year ended August 31

	2022	2021
	\$	\$
<b>REVENUE</b>		
Program operations <i>[schedule 1] [note 13]</i>	1,590,815	1,095,601
Government assistance - wage subsidy <i>[note 17]</i>	5,585	231,521
- rent subsidy <i>[note 17]</i>	61	2,901
Canada Emergency Business Account - loan forgiveness <i>[note 18]</i>	—	20,000
Interest	8,788	4,653
Amortization of deferred contributions related to capital assets <i>[note 10]</i>	—	1,000
Vending and other	338	147
Donations	189	—
	<b>1,605,776</b>	<b>1,355,823</b>
<b>EXPENSES</b>		
Program operations <i>[schedule 1]</i>	1,295,587	1,032,961
Staffing - office <i>[note 16]</i>	97,319	49,700
Bank, credit card and online charges	27,946	18,584
Accounting	23,876	24,327
Amortization of capital assets	17,854	22,464
Advertising and brochures	15,591	2,738
Subscription fee <i>[note 15]</i>	15,555	9,991
Administration	12,112	12,707
Consulting - Community Needs Research	11,275	—
Professional fees	11,069	10,468
Conferences and training	412	350
Repairs and maintenance	189	11
Operation fee <i>[note 15]</i>	—	4,878
Bad debts	—	684
Vehicle expense (recovery)	—	(510)
	<b>1,528,785</b>	<b>1,189,353</b>
<b>Revenue over expenses for the year</b>	<b>76,991</b>	<b>166,470</b>

*See accompanying notes to the financial statements*

## STATEMENT OF CASH FLOWS

Year ended August 31

	2022	2021
	\$	\$
<b>OPERATING ACTIVITIES</b>		
Revenue over expenses for the year	76,991	166,470
Items not affecting cash		
Amortization of capital assets	17,854	22,464
Amortization of deferred contributions related to capital assets	—	(1,000)
Canada Emergency Business Account - loan forgiveness <i>[note 18]</i>	—	(20,000)
Changes in non-cash working capital items		
Accounts receivable	324	(40,387)
Prepaid expenses	2,025	(9,186)
Accounts payable and accruals	26,359	51,329
Deferred revenue	20,830	96,640
<b>Cash provided by operating activities</b>	<b>144,383</b>	<b>266,330</b>
<b>INVESTING ACTIVITIES</b>		
Acquisition of capital assets	(17,146)	(9,289)
Purchase of short-term investments (net)	(154,705)	(105,094)
Redemption of long-term investments	—	100,000
<b>Cash used in investing activities</b>	<b>(171,851)</b>	<b>(14,383)</b>
<b>FINANCING ACTIVITIES</b>		
Proceeds from Canada Emergency Business Account loan	—	60,000
<b>Cash provided by financing activities</b>	<b>—</b>	<b>60,000</b>
<b>Increase (decrease) in cash during the year</b>	<b>(27,468)</b>	<b>311,947</b>
Cash, beginning of year	491,707	179,760
<b>Cash, end of year</b>	<b>464,239</b>	<b>491,707</b>

*See accompanying notes to the financial statements*

## NOTES TO FINANCIAL STATEMENTS

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August 31, 2022

### 1. PURPOSE OF THE ASSOCIATION

The Douglas Park Community Association ("Association") was incorporated pursuant to the Society Act of British Columbia in 1948, was registered as a charitable organization in 1978 for income tax purposes, and is exempt from income taxes. The objectives of the Association are to promote and provide education, recreational, athletic and social facilities and equipment for the use and benefit of the Douglas Park community in Vancouver. The mission of the Association is to improve the quality of life for the Douglas Park Community.

### 2. GOVERNANCE AND OPERATIONS

The Association carries out these objectives through the operations of the Douglas Park Community Centre pursuant to a Joint Operating Agreement ("JOA") with the City of Vancouver Board of Parks and Recreation ("Park Board"). The previous JOA was signed on March 19, 1979.

In 2018, the Association signed a new JOA effective January 1, 2018 [note 15].

Use of the Douglas Park Community Centre premises as well as the providing of certain operating expenses, such as various staff costs, are provided to the Association pursuant to the JOA with the Park Board. The value of the use of the facilities as well as these additional operating expenses has not been reflected in the financial statements.

### 3. SIGNIFICANT ACCOUNTING POLICIES

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations ("ASNPO") and include the following significant accounting policies:

#### Use of Estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the amounts of revenues and expenditures reported during the year. A significant area requiring the use of management estimates relate to the determination of allowance for doubtful accounts relating to accounts receivable and the determination of the estimated useful lives of capital assets. Actual results could differ from these estimates.

## NOTES TO FINANCIAL STATEMENTS

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August 31, 2022

### 3. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

#### Revenue Recognition

The Association follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenditures are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Deferred contributions related to capital assets are amortized into income at the same rate as the related capital asset is amortized into expense.

School age care and licensed pre-school program fee revenue is recognized in the month to which the services relate based on enrollment rates.

General program revenue is recognized over the period the related program operates.

Rental revenue is recognized on the date the space is rented or over the period the space is rented out, if applicable.

Interest income is recognized as revenue in accordance with the terms of the underlying investment, which is generally with the passage of time.

Unrestricted donations are recognized as income as they are received. Restricted donations are recognized when the related expense is incurred.

Canadian Emergency Wage Subsidies are recognized as income when the Association meets the conditions of the program and when the Association is reasonably assured of collection of the respective claims.

Revenue from all other sources is recognized when the respective program or service is provided.

#### Capital Assets

Capital assets are recorded at cost, less accumulated amortization. Amortized is provided on a straight-line basis as outlined in Note 7. In the year of disposal, capital assets are not amortized and the net cost is written off against the proceeds, if any. Artwork is not amortized.

#### Intangible Assets

The Association's website is amortized over its estimated useful life as outlined in Note 8 on a straight-line basis. The asset is tested for impairment if events or changes in circumstances indicate that the carrying amount exceeds the fair value. The impairment test consists of a comparison of the fair value of the unamortized asset with its carrying amount. When the carrying amount exceeds the fair value, an impairment loss is recognized in an amount equal to the excess.

## NOTES TO FINANCIAL STATEMENTS

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August 31, 2022

### 3. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

#### **Invested in Capital and Intangible Assets**

The Association has internally restricted an amount equal to the net assets invested in capital and intangible assets.

#### **Internally Restricted Net Assets**

The Association has internally restricted net assets for expenditure on capital projects, capital equipment, and building improvements.

The funds are expended at the discretion of the Board of Directors.

#### **Internally Restricted - Ongoing Programs**

This restriction was established internally in a previous fiscal year whereby these net assets are only available for use in those specific programs.

#### **Donated Services**

The Association and its members benefit greatly from donated services in the form of volunteer time. Because of the difficulty in determining their fair value, the value of donated services is not recognized in these financial statements.

#### **Measurement of Financial Instruments**

The Association initially measures its financial assets and financial liabilities at fair value. The Association subsequently measures all its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash, short-term investments, and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accruals and the Canada Emergency Business Account loan.

Financial assets measured at amortized cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in net income. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.

## NOTES TO FINANCIAL STATEMENTS

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August 31, 2022

### 4. SHORT-TERM INVESTMENTS

Short-term investments consist of guaranteed investment certificates ("GIC's") of \$600,240 [2021 - \$399,000] which accrue interest at a rate between 0.85% and 4.17% [2021 - 0.75% to 1.16%] and mature from September 23, 2022 to August 29, 2023. Short-term investments also includes money market funds in the amount of \$156,812 [2021 - \$203,175] which earns a variable interest rate and cash held by the brokerage in the amount of \$3 [2021 - \$175].

### 5. ACCOUNTS RECEIVABLE

	2022	2021
	\$	\$
Park Board	40,508	24,020
Grants, program subsidy and other	34,772	21,370
Canadian Emergency Wage Subsidy [note 17]	—	34,558
Government - GST rebate	4,448	4,174
Interest receivable	4,736	666
	<b>84,464</b>	84,788
Allowance for doubtful accounts	—	—
	<b>84,464</b>	84,788

### 6. RESTRICTED FOR ENDOWMENT PURPOSES

The Betty O'Duffy - Brennan Seniors' Endowment was established to assist in capital purchases, recreational, or social pursuits and staffing for the Douglas Park Seniors Programs. In the prior year, the board approved a motion to unrestrict \$1,200 of restricted endowment funds for the Betty O'Duffy - Brennan Seniors' Endowment and transferred the funds to unrestricted net assets.

The Betty O'Duffy - Brennan Special Needs Fund was established to assist in capital purchases, educational, recreational or social pursuits and staffing for the Douglas Park Special Needs Program. In the prior year, the board approved a motion to unrestrict \$1,200 of restricted endowment funds for the Betty O'Duffy -Brennan Special Needs Fund and transferred the funds to unrestricted net assets.

NOTES TO FINANCIAL STATEMENTS

August 31, 2022

6. RESTRICTED FOR ENDOWMENT PURPOSES (CONT'D)

The John Bristow Fund was established to provide a bursary to members who are seeking education and training to work with disabled groups. Interest earned during the year on this restricted cash is allocated to the endowment.

	Betty O'Duffy- Brennan Seniors' Endowment \$	Betty O'Duffy - Brennan Special Needs Endowment \$	John Bristow Endowment \$	Total \$
<b>2022</b>				
Balance, beginning of year	—	—	5,000	5,000
Interfund transfer	—	—	—	—
<b>Balance, end of year</b>	<b>—</b>	<b>—</b>	<b>5,000</b>	<b>5,000</b>
<b>2021</b>				
Balance, beginning of year	1,200	1,200	5,000	7,400
Interfund transfer	(1,200)	(1,200)	—	(2,400)
<b>Balance, end of year</b>	<b>—</b>	<b>—</b>	<b>5,000</b>	<b>5,000</b>

Cash and investments restricted for expenditure in each of the endowments:

	2022 \$	2021 \$
John Bristow Endowment	5,000	5,000
	<b>5,000</b>	<b>5,000</b>

7. CAPITAL ASSETS

	Rate	Cost \$	Accumulated Amortization \$	Net Book Value \$
<b>2022</b>				
Equipment	5 years S.L.	159,268	138,168	21,100
Art Work	—	3,500	—	3,500
		<b>162,768</b>	<b>138,168</b>	<b>24,600</b>
<b>2021</b>				
Equipment	5 years S.L.	146,213	124,850	21,363
Art Work	—	3,500	—	3,500
		<b>149,713</b>	<b>124,850</b>	<b>24,863</b>

## NOTES TO FINANCIAL STATEMENTS

August 31, 2022

### 8. INTANGIBLE ASSETS

	Rate	Cost \$	Accumulated Amortization \$	Net Book Value \$
<b>2022</b>				
Website	5 years S.L.	3,876	2,539	1,337
<b>2021</b>				
Website	5 years S.L.	3,876	2,094	1,782

### 9. ACCOUNTS PAYABLE AND ACCRUALS

	2022 \$	2021 \$
Trade	63,291	38,120
Park Board	41,526	35,393
Wages payable	37,940	32,680
Government remittances - payroll	2,841	13,544
- WorkSafeBC	2,742	2,244
	<b>148,340</b>	<b>121,981</b>

### 10. DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS

Deferred contributions related to capital assets represent restricted contributions with which capital assets were acquired. The balance in the account is as follows:

	2022 \$	2021 \$
<b>Balance, beginning of year</b>	—	1,000
Less: amounts amortized to revenue	—	(1,000)
<b>Balance, end of year</b>	—	—

### 11. INTERNALLY RESTRICTED NET ASSETS AND CAPITAL MANAGEMENT

The Associations' main objective when managing capital is to maintain financial flexibility in order to preserve its ability to meet financial commitments. To assist with this objective, the Association has made the following internal restrictions:



## NOTES TO FINANCIAL STATEMENTS

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August 31, 2022

### 11. INTERNALLY RESTRICTED NET ASSETS AND CAPITAL MANAGEMENT (CONT'D)

The following amounts have been internally restricted for expenditure on:

	2022	2021
	\$	\$
Capital projects	300,000	300,000
Capital equipment purchases	174,959	174,959
Building improvements	20,242	20,242
Preschool fundraising	—	1,441
Youth fundraising	33,606	36,562
	<b>528,807</b>	<b>533,204</b>

During the year, the board approved a motion to unrestrict \$2,000 of internally restricted Youth fundraising net assets to cover costs in the youth program. In addition, the youth spent restricted funds of \$956 [2021 - \$Nil].

In the prior year, the board approved a motion to internally restrict \$300,000 of net assets for capital projects.

During the year, the preschool spent restricted funds of \$1,441 [2021 - \$201].

### 12. INTERFUND TRANSFERS

As described in the statement of changes in net assets, interfund transfers are made between internally restricted net assets and unrestricted net assets to fund capital assets purchased, restricted for endowment, amortization of capital assets and amortization of deferred contributions related to capital assets.

### 13. LEISURE ACCESS SUBSIDIES

During the year, the Association incurred an estimated \$7,149 [2021 - \$2,925] on leisure access subsidies granted to Vancouver residents approved by the Park Board.

## NOTES TO FINANCIAL STATEMENTS

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August 31, 2022

### 14. FINANCIAL INSTRUMENTS

The Association is exposed to various risks through its financial instruments. The following analysis presents the Association's exposures to significant risks as at August 31, 2022:

#### **Credit Risk**

The Association is exposed to credit risk in the event of non-performance by counterparties in connection with its accounts receivable. The Association assesses, on a continuous basis, accounts receivable on the basis of amounts it is virtually certain to receive. The Association is also exposed to credit risk with respect to its cash, money market funds and investments in GIC's. The Association limits its exposure to credit loss by placing its cash with a large financial institution and its investments in GIC's and money market funds with a licensed investment firm.

#### **Interest Rate Risk**

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Association is exposed to interest rate risk on its cash, money market funds and GIC's that earn interest at both variable and fixed rates. The Association is also exposed to interest rate risk on the Canada Emergency Business Account loan.

#### **Liquidity Risk**

Liquidity risk is the risk of being unable to meet cash requirements or fund obligations as they become due. The Association manages its liquidity risk by constantly monitoring forecasted and actual cash flows.

### 15. COMMITMENT

In 2018, the Association signed a new JOA with the Park Board effective January 1, 2018 for ten (10) years with one five (5) year renewal term. Under the agreement, the Association will pay an operation fee to the Park Board starting in year 2 for 1% of prior year's gross facility-generated revenue and in years 3-10 for 2% per year of the previous year's gross facility-generated revenue. Effective January 1, 2018, the Association will pay a 1% subscription fee for the ActiveNet registration system.

During the year, the Park Board waived the operation fee for the entire 2022 fiscal year. In addition, the Park Board waived the operation fee for eight months in the 2021 fiscal year.

## NOTES TO FINANCIAL STATEMENTS

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August 31, 2022

### 16. WAGES AND CONTRACTOR REMUNERATION

Pursuant to the British Columbia Societies Act, the Association is required to disclose contractor fees and wages and benefits paid to contractors and employees who are paid \$75,000 or more during the fiscal year. No remuneration was paid to any members of the board.

Contractors, wages and benefits include \$221,197 [2021 - \$134,684] of expense provided by a contractor and an employee. Of this amount, \$128,533 [2021 - \$88,084] is included in program operations - wages and contractors expense and \$92,664 [2021 - \$46,600] is included in staffing - office expense. The contractor charges include Group I wages that cover the cost of several City of Vancouver employees.

### 17. OTHER - COVID-19

In March 2020, due to COVID-19, the City of Vancouver and the Vancouver Park Board closed all Vancouver community centres including Douglas Park Community Centre, thus forcing cancellation of all the Association's on-going programs, including child care programs. School Aged Care and Licensed Preschool resumed September 14, 2020 and October 4, 2020, respectively. As of September 8, 2020, the Centre reopened five days a week with reduced hours to accommodate programs that could be safely delivered during the pandemic. While, there has been a gradual increase in the amount of programming permitted at the Centre since the spring of 2020, the Centre continues to operate at reduced capacity compared to the period before COVID-19.

The Association continues to take steps to minimize, mitigate and defer discretionary costs for the duration of the COVID-19 crisis. The Association believes that with their current cash reserves and the approach they are taking with respect to managing the crisis, the Association will be able to return to normal operations once it is deemed safe to do so.

During the year, the Association received the Canada Emergency Wage Subsidy in the amount of \$5,585 [2021 - \$231,521].

During the year, the Association received the Canada Emergency Rent Subsidy in the amount of \$61 [2021 - \$2,901].

During the year, the Association received a Health and Safety grant in the amount of \$21,120 [2021 - \$50,700].

**NOTES TO FINANCIAL STATEMENTS**

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August 31, 2022

**18. CANADA EMERGENCY BUSINESS ACCOUNT LOAN**

The Association applied for and received a \$Nil [2021 - \$60,000] CEBA loan. The loan is non-interest bearing until December 31, 2023, and then interest accrues at the prime rate until December 31, 2025, when the loan is due. If the loan is repaid on or before December 31, 2023, \$20,000 of the loan will be forgiven.

As the Association has met and expects to continue to comply with the loan's terms and conditions and expects to repay the loan on or before December 31, 2023, the forgivable portion of \$20,000 has been taken into 2021 income and is included in revenue.

## SCHEDULE OF REVENUE AND EXPENSES - PROGRAM OPERATIONS

Year ended August 31

	Revenue \$	Expenses		Total \$	Net Income (Loss) \$
		Wages and Contractors \$	Supplies and Other \$		
<b>2022</b>					
		<i>[note 16]</i>			
Child care programs *	890,574	666,837	68,814	735,651	154,923
Preschool programs	90,659	42,257	7,719	49,976	40,683
Children programs	189,771	130,285	15,654	145,939	43,832
Youth programs	77,239	71,639	11,662	83,301	(6,062)
Adult programs	190,881	125,648	21,363	147,011	43,870
Senior programs	2,102	4,090	364	4,454	(2,352)
Summer day camp	129,964	90,845	26,006	116,851	13,113
Exercise room	13,588	1,609	595	2,204	11,384
Rentals	3,960	—	—	—	3,960
Special events	2,077	4,286	2,373	6,659	(4,582)
Adults with disabilities	—	447	2,960	3,407	(3,407)
Playground/waterpark/garden	—	134	—	134	(134)
	<b>1,590,815</b>	<b>1,138,077</b>	<b>157,510</b>	<b>1,295,587</b>	<b>295,228</b>
<b>2021</b>					
Child care programs *	762,311	646,274	89,306	735,580	26,731
Preschool programs	44,340	11,589	17,031	28,620	15,720
Children programs	104,638	90,016	1,423	91,439	13,199
Youth programs	19,613	24,750	3,440	28,190	(8,577)
Adult programs	41,695	34,580	10,605	45,185	(3,490)
Senior programs	749	653	—	653	96
Summer day camp	113,627	80,285	17,245	97,530	16,097
Exercise room	4,630	3,437	690	4,127	503
Rentals	2,998	—	—	—	2,998
Special events	1,000	1,078	559	1,637	(637)
Adults with disabilities	—	—	—	—	—
Playground/waterpark/garden	—	—	—	—	—
	<b>1,095,601</b>	<b>892,662</b>	<b>140,299</b>	<b>1,032,961</b>	<b>62,640</b>

\* Includes Licensed Preschool and School Aged Care programs

See accompanying notes to the financial statements



## Community Recreation Supervisor 2021-2022

I am grateful to lead such an amazing and dedicated group of staff, board of directors and volunteers at the Douglas Park Community Centre. 2021-2022 has proven to be both an insightful year and an emotional year and I am extremely proud to be a part of such a community focused group of professionals committed to improving and building back recreational services for the Douglas Park community to pre-pandemic levels.

Over this past year, the staff team has continued to work with program committee to enhance the variety of programming to better meet the community needs and interests; as we slowly pivot from the effects of the pandemic shutdown of all services in March 2020. We continue to remain resilient in our approach with a focus on providing exemplary customer service and inclusive access for all.

We finally celebrated again with the community through our many popular annual special events – Halloween Party, Breakfast with Santa, BC Family Day and Easter Eggstravaganza. For the first time since COVID we were able to very successfully activate the summer Performance in the Park series and open the wading pool. In addition, we were able to open the pottery studio and fitness centre again with improved equipment and layouts.

I wish to take this opportunity to recognize and thank the team at Douglas Park for their hard work and ongoing support: our friendly front office staff including Angela, Donna and many Cashier Receptionists; our committed programming and leadership team of Rosie, Garrett, Isablela and Suzy; our many hard-working Program Assistants including but not limited to Lawrence, Hai, Cynthia and Divya, our thorough building worker Kerwin; our skilled Licensed Preschool Teachers and School Age Care Staff; and last but not least our Pottery Studio team. They continue to deliver fabulous service to our community year-round and we couldn't do it without them!

Finally, I am both proud and thankful to work alongside such a passionate and professional Community Centre Association and President. You are determined to increase engagement and participation opportunities for all. You are committed to investing in your community and it is a pleasure to work with all of you! Your focus, devotion and collaborative nature provide the foundation for our centre, our staff and our program participants to thrive.

Respectfully Submitted,  
**Jody Gunderson**, Community Recreation Supervisor



# Recreation Programmer II

## 2021-2022

The Programmer II portfolio oversaw the Preschool, Children, Adult, Pottery and the Special Needs programs. As well, the Programmer II supervised the Program Assistant II's. Programs offered from September 2021 to August 2022.

### Program Overview

The preschool and children's programs did very well this year with the afterschool programs increasing in attendance. The Tapestry community rooms were open during spring and summer break with children day camps. The goal in the coming year is to add arts and educational programming for preschool and children.

Our yoga programs saw strong registration throughout the year and we were able to offer outdoor fitness programs in the summer.

Our pottery studio and programs have received strong registration throughout the year. There were programs for all ages 9 years and older. We have hired a pottery technician and was able to offer scheduled adult pottery drop-ins for the current registrants of the season. This coming year, we will be looking to offer classes for all ages including 9 years and younger.

The Wednesday Social Club was able to run from Fall 2021-Spring 2022 with a planned break in the summer. This was a major milestone as it was the first time this had happened prior to the closure in 2020. This coming year, they will be planning to go on more recreational out-trips.

I would like to thank the Douglas Park Community Association board of directors for their time, support and commitment to the Douglas Park Community and to our staff team; it has been a real pleasure to work with this Board over the year.

Respectfully Submitted,

**Garrett Wong**, Recreation Programmer II



# Recreation Programmer I

## 2021-2022

As my first full year as the Recreation Programmer I at Douglas Park CC comes to an end, I have witnessed what a welcoming, inclusive, fun, and vibrant place Douglas Park CC and the surrounding community is.

Over this last year, we continued to face programming challenges due to the Pandemic, however, we persevered and continued to serve the community as best we could. Special events we hosted over the 2021-2022 year included: Fangtastic Halloween, Breakfast with Santa, Family Day, Easter, and Performance in the Park (Thursday evening Summer concert series). Even with the pandemic still lurking, these events were well attended and very successful in bringing the community back together after years apart.

On May 2<sup>nd</sup> we re-opened our fitness centre after a 2-year closure. It was evident the community was ready and excited to resume training at Douglas Park. In the Spring we began offering Personal Training sessions with Angela Ford and interest is slowly growing.

Seniors Fitness Programs such as OsteoFit and Strength and Balance have been very successful and have been fully registered for in almost every season. In the Summer, we hosted a free walking club for seniors which gained lots of traction. Seniors would meet in the lobby on Tuesday mornings and spend an hour walking and making connections with each other within their community.

Birthday party packages have been a great success. Between Dance Parties, Sportball Parties, and Bricks 4 Kidz Parties each of these have been very successful and such fun to host on weekends in the centre.

Rentals have been back in full swing over the last year. Our Gymnasium and Douglas Lounge continue to be very popular spaces to host parties among the public. We have limited rental space as our programs have picked back up after the Pandemic, however, we continue to find pockets of space to open up for the public to rent.

Lastly, I would like to thank the Vancouver Park Board, the Douglas Park Community Centre Association, Staff Team, Community Members, and Volunteers for their hard work and commitment to servicing our community and for welcoming me into the facility with open arms.

Respectfully submitted,

**Isabella Metcalfe**, Recreation Programmer I





# Community Youth Worker

## 2021-2022

The 2021-2022 year was a much better year for the youth and parents as they started to come back out and become involved in the centre and youth programs again.

Douglas Park Youth have a strong interest from youth to engage in volunteering and leadership again. Both our Junior and Senior Councils are having a stronger turn-out this year. There are 9 Senior Council members from a variety of schools. Hamber, Kits, Churchill, LFA and Prince of Wales. The Senior Council have now started up the Youth Café on Saturdays again. This is the first time in 2 years that we have had the Café open, hopefully it will be successful again.

The Junior Council has 14 members, a far cry from the 3 we had last year. They are from the various elementary schools in the area. They will volunteer at our community special events, and will be working on a variety of sport events for their age group in the gym on days that we have allotted.

We ran the RALLY program over the year but I ran into staff turnover in the middle of the year. Leanne who was a fantastic leader moved on to another job with park board and she will be sorely missed. Maxx Calttung is our new PAII RALLY program leader. The kids love him and he is very active with the children. While enrollment for RALLY was not at full capacity for the 2021-2022 school calendar year, we observed an interest in the program but unfortunately parents are weighing out their options on enrolling their kids. The youth seem to have a variety of afterschool programs that they are engaged in. I think as activities continue and parents are comfortable with their kids joining afterschool programs enrollment will improve. RALLY has no before school care which is something a lot of parents are looking for and I think that is one thing that deters them from joining they are waiting to get into Rosie's program that does offer before and after school care.

Youth Summer Leadership Program, this year the Leadership Camp was an off-site everyday camp. The youth came in at 9am and were out and about by 11am. Feedback from the youth was that they enjoyed being out on the town everyday. We partnered with other community centres to offer the youth a variety of programs. We partnered with Marpole Community Centre which allow us to split the costs of the more expensive activities such as kayaking and dragon boating.

We had two new staff join us this year. Our project manager Emily Romoko and senior leader Maxx Calttung. They were great with the youth and I'm hoping for they will return again next summer.

Friday Fun programming continues to be our most successful and busy social program for youth—with thanks and support from the association. Given its inherent popularity with structured programming such as ice-skating, cineplex movie trips, and swimming, the high demand from families and youth, the pre-teen program for grades 6&7's saw full registration. We have 2 Friday Night Fun youth staff to meet ratio requirements for out-trips. These staff facilitate programs and deal with any incidents related to youth and provide healthy and positive relationships with the youth and ensuring safety of youth in our programs.

Thank you to the Douglas Park Community Association for their continued support.

Respectfully submitted,  
**Suzy Parker**, Community Youth Worker



# Licensed Child Care

**2021-2022**

Licensed Care Programs were up and running at full capacity as we continued operation through the pandemic. It is with great pleasure to be able to report that the School Age Care Programs at Douglas Park continue to thrive.

With many health orders being lifted, we were able to offer a bit more of our normal programming to our families. Although field trips were still limited to begin with, the creativity and passion from the team, helped to provide some great, safe, quality programs for our families.

Again, we were so fortunate this year to have such a strong staff team return. The School Age Care Team was comprised by some previous years' staff such as Jesseca Harrison, Anna Sikorova, Duncan Smith, Lauren Jackie, Darren Baptiste, Genevieve Moum, Jana Radonjic, and Em Lee. We added some excellent new additions to our already fantastic team such as, Kayleigh Roche, Amanda Young, Kathryn Lum, Jessica Wang, Savannah Arcand, Cynthia Lightbody, and Jennifer Kerwick. What a stellar SAC Team!

We slowly eased our way back to normal operation for camps. We were able to open Winter Break Camp and Spring Break Camps up to the public this year with limited field trips for Spring Break camp and back to full operation of trips for the Summer Daycamp. We balanced these trips out with some incredible programming and great 3<sup>rd</sup> party contractors such as U Paint I Fire, The Great Gordini, Mike's Critters, Capoeira to name a few. The children got to experience 6pack Beach Volleyball, Clip 'N Climb, Bowen Island, Burnaby Village Museum, Big Splash and Deer Lake Paddle Boats, to highlight some of the trip adventures.

The Douglas Park Preschool welcomed their families back with strong registration. Although programming resumed somewhat back to normal, we still opted to keep the experiences close to the classroom. The challenge of navigating how to offer a quality, safe program with the importance of early child development in mind, the team put their creative thinking minds together to offer the children and families the best possible preschool program. Our stellar team returned, consisting of Christine Moore as the Head Teacher, Chelsea Brown, Saoirse Kennedy, Natalia Gzresiak and Shantelle Conde Bolanos.

The preschool continued to offer great Emergent Curriculum programming. Children explored all sorts of mediums and materials, did more neighborhood exploring with scavenger hunts and neighborhood field trips to Willow Bakery and Van Dusen Gardens. They created special single day activities like Ice Cream Day which had the children exploring the centre trying to find the ice cream truck (Christine dressing up as an ice cream vendor) and Sports Day. Unfortunately our big events like Winter Celebration was unable to happen again this year and the Year End Park Day was cancelled due to weather. However, we were able to offer the graduating 4 year olds their Preschool Graduation Ceremony in the gym for their families to experience and enjoy.

The Preschool Summer Adventures camp was staffed with Christine Moore, Chelsea Brown and Natalia Grzesiak. The weekly camps were programmed well with some fun weekly themes such as Under The Stars, Camping Adventure, Fantasy and Fairytales and Jumping Into Books. Registrations for this camp were full for morning sessions and had increased for the afternoon sessions.



Thanks again to our School Age Care and Preschool staff and families for a great year. Your continued bravery and hard work is what continues to allow us to offer our families safe, quality programs. We look forward to another year filled with new ideas, adventures and experiences.

Respectfully Submitted,

**Rosie Laforges**, Child Care Coordinator



## 2022 QE Tennis President's Report

The Queen Elizabeth Tennis Club which was founded in 1976 is an affiliate of Douglas Park Community Association. This is a multicultural club with tennis expertise ranging from beginner to advanced.

2022 was another successful year for the Queen Elizabeth Tennis Club. The club registered 60 members for the season and had a good attendance with very few rain outs. Many of our members help out by volunteering in activities; for example, the socials, the ball machine, the 3 tournaments, the coaching sessions and in setting up and taking down equipment for each night.

In the past years we have enjoyed 4 or 5 socials a season at Douglas Park Community Centre, but with the gym floor being finished we can no longer do that. We miss holding our socials there and still have fond memories of the staff who helped make our season so successful. The socials have played a very important part in our club's success.

This year we held our socials at Sunset Community Centre and outdoors in the park by the courts.

A big thank you to Garrett Wong for all the timely and effective communication between Douglas Park, the Park Board and our club.

**Don Robertson**

President

QE Tennis Club

